

# San Antonio Area HIV Health Services Planning Council

Department of Community Resources, 233 N. Pecos, Ste. 590, San Antonio, TX 78207 (210) 335-7056 FAX (210) 335-1514



## NOTICE OF PUBLIC MEETING

### Needs Assessment Committee

Thursday, February 2, 2017

TriPoint, 3233 N St. Marys

11:30 a.m. – 1:00 p.m.

- I. **Call to Order** **Enrique Flores**
- II. **Welcome and Introductions**
- III. **Approval of the Agenda**
- IV. **Approval of the Minutes from January 5, 2017**
- V. **Item:** Discussion and appropriate action regarding the Housing Charrette Recommendations
- VI. **Public Comment**  
*Note: This part of the agenda is designed to provide Non-Planning Council members the opportunity to address the Planning Council and its Committees with issues related to the Council's legislative mandates as stated in the re-authorized Ryan White HIV/AIDS Treatment Modernization Act. Fifteen (15) minutes of time will be set aside for public comment at each meeting. No speaker will be allowed more than five (5) minutes, and depending on the number of speakers, the amount of time allocated per speaker may be less than five (5) minutes. Persons wishing to provide comments may do so by signing up on the "Public Comment" sign-in sheet prior to the call to order.*
- VII. **Scheduling of Next Meeting: March 2, 2017 at 11:30 am at Vista Verde Building, 233 N Pecos, 5<sup>th</sup> Floor Conference Room**
- VIII. **Announcements**
- IX. **Adjournment**

**Mission:** To create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to individuals infected with or affected by HIV.

**For meeting information, please call (210) 335-7056**

This meeting is wheelchair accessible. The accessible entrance is located at the front entrance of 233 N. Pecos. Accessible parking spaces are also available. Interpreters for the deaf must be requested forty-eight (48) hours prior to the meeting by calling (210)335-7056 or by calling Texas Relay at 7-1-1 for assistance.



# THE SAN ANTONIO AREA HIV HEALTH SERVICES PLANNING COUNCIL

Bexar County Dept. of Community Resources  
233 N. Pecos, Ste. 590, San Antonio, TX 78207  
210.335.7056 (phone) 210.335-1514 (fax)

*The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to individuals infected with or affected by HIV.*

## NEEDS ASSESSMENT MINUTES 11:30 a.m., Thursday, January 5, 2017 Meeting Location: 233 N. Pecos, 5th Floor Conf. Room

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
E. Flores	H. Benavides	
R. Garcia	L. Bustamante	<b>STAFF PRESENT</b>
V. Lopez		<i>Ryan White Grantee / Administrative Agent Staff</i>
S. Manning		C. Doria-Ortiz                      M. Newman
		R. Andrew
		<i>Planning Council Staff</i>
<b>Call to order</b>		
	E. Flores, Committee Chair, called the meeting to order at 11:49 am	
<b>Approval of the Agenda</b>		
	The agenda was approved as presented	
<b>Approval of the Minutes from September 1, 2016</b>		
	The minutes were approved as presented.	
<b>ACTION ITEMS</b>		
ITEMS	DISCUSSION/MOTION	ACTION
Discussion and appropriate action regarding the Housing Study.	<p>The Committee reviewed, discussed, added the following recommendations and finalized the Housing Study.</p> <ol style="list-style-type: none"> <li>1. Planning Council Members and Community Stakeholders take part in the Bexar County's Charrette: Strategic Plan to Prevent and End Homelessness.               <ol style="list-style-type: none"> <li>a. Bexar County is hosting a Charrette on January 10-11 &amp; 13, 2017 to prepare Bexar County's Strategic Plan to Prevent and End Homelessness.</li> <li>b. The Charrette (a community meeting) will allow for input from community stakeholders to address issues related to homeless prevention and homelessness. Seven community members participated in a steering committee which organized and prioritized key issues facing the homeless population in Bexar County. These issues will be discussed over a two-day period with local and national experts and members of the community. The data gleaned from Charrette week, coupled with local housing and homeless data will go into a final report that will be completed and released in February 2017.</li> </ol> </li> <li>2. Format and Print final Housing Matrix.               <ol style="list-style-type: none"> <li>a. Format the matrix into a Housing Resource Guide.</li> <li>b. Review information in the matrix and tailor it to the HIV Community.</li> <li>c. Add the Housing Resource guide to the Resource Guide when it is updated.</li> </ol> </li> </ol>	<p>Four (4) votes in favor. Zero (0) opposed. Zero (0) abstentions.</p> <p style="text-align: center;">***Motion carried.</p>

	<ol style="list-style-type: none"> <li>3. Conduct a Planning Council, Consumer, Community Stakeholder Workshop regarding Housing 101, Budget 101, etc.</li> <li>4. Conduct a Case Manager Training regarding the Housing Study Results, Housing First, and the new Housing Resource Guide.</li> <li>5. HIV Planner to complete a once page fact sheet from the Housing Study results.</li> <li>6. Conduct a Housing Summit for Case Managers, Providers, Community Stakeholders, Consumers, Planning Council, AA Staff, etc.</li> </ol> <p>Motion: To approve the final housing study with recommendations. (S. Manning / R. Garcia)</p>	
Public Comment	None	
Scheduling of Next Meeting	The next meeting was scheduled for February 2, 2016 at 11:30 a.m.	
Announcements	<ul style="list-style-type: none"> <li>• Housing Charette on 1/10/17</li> </ul>	
Adjournment	The meeting was adjourned at 12:56 pm	

**Agenda Coordination Form  
Needs Assessment Committee  
Thursday, February 02, 2017**

<b>Item #</b>	<b>Background</b>	<b>Recommended Motion</b>	<b>Action Taken</b>
1. Discussion and appropriate action regarding the Housing Charrette Recommendations	The Committee will review and discuss the Housing Charrette Recommendations		