

San Antonio Area HIV Health Services Planning Council

Historical Robert B. Green, 903 W Martin St, CareLink Administration 5th floor, San Antonio, TX 78207 (210) 358-3215 FAX (210) 702-6952



NOTICE OF PUBLIC MEETING

Planning Council Meeting
Historical Robert B. Green
5th floor Care Link Conference Room
903 W Martin St, San Antonio, TX 78207

Thursday, June 28, 2018

12:30 pm to 2:30 pm

AGENDA

- I. Call to Order**

Enrique Flores, Co-Chair
Steven Manning, Co-Chair
- II. Welcome and Introductions**
- III. Mission Statement**

The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to people living with or affected by HIV.
- IV. Approval of the Agenda**
- IV. Approval of the Minutes from May 24, 2018**
- VI. Grantee Report**

C. Doria-Ortiz
- VII. Planning Council Items:**
 - a. Planning Council support for Administrative Agency's Letter to HRSA Request for Information to remove six month recertification requirement
 - b. Assessment of the Administrative Mechanism Training by Jeff Daniel, Collaborative Research
- VII. Committee Reports**
 - A. Executive Committee**

Steven Manning, Co-Chair

 - i. Report from the Executive Committee
 - a. Discussion and appropriate action regarding the Planning Council's monthly expenditure report.
 - b. Discussion and appropriate action regarding the report from the Planning Council Representatives appointed to the HIV/Syphilis Testing Taskforce.
 - B. Comprehensive Planning/Continuum of Care**

Cynthia Nelson, Chair

 - i. Discussion and appropriate action regarding the Comprehensive Planning / Continuum of Care report.
 - a. Discussion and appropriate action regarding the Integrated HIV Prevention and Care Plan.
 - b. Discussion and appropriate action regarding the report from the Planning Council Representatives appointed to the Quality Management Committee.

For meeting information, please call (210) 358-3215

This meeting is wheelchair accessible. The accessible entrance is located at Historical Robert B. Green, 903 W Martin St, CareLink Administration 5th floor. Accessible parking spaces are also available. Interpreters for the deaf must be requested forty-eight (48) hours prior to the meeting by calling (210) 358-3215 or by called Texas Relay at 7-1-1 for assistance.

C. Membership, Nominations and Elections

Carlos Carmona, Chair

- i. Discussion and appropriate action regarding the Membership, Nominations and Elections report.
 - a. Discussion and appropriate action regarding Attendance Compliance, as stated in Section 5.4 of the Planning Council Bylaws.
 - b. Discussion and appropriate action regarding the networking and filling open Planning Council positions.
 - c. Discussion and appropriate action regarding resignations/applications/representative changes received regarding Planning Council Positions.

D. Needs Assessment

Mary Helen Gloria, Chair

- i. Discussion and appropriate action regarding the Needs Assessment report.
 - a. Discussion and appropriate action regarding the Needs Assessment: Non-Virally Suppressed PLWH.
 - b. Discussion and appropriate action regarding the Comprehensive Needs Assessment:

E. Fiscal Monitoring and Reallocations

Frederic Courtois, Chair

- i. Discussion and appropriate action regarding the Fiscal Monitoring and Reallocations report.
 - a.. Discussion and appropriate action regarding the service category expenditure reports FY 2017-2018 and FY 2018-2019.

F. People's Caucus

Glenda Small, Co-Chair

- i. Discussion and appropriate action regarding the People's Caucus Report.

The People's Caucus met on May 25, 2018 at Metropolitan Community Church and received a presentation on the relationship between HIV medications and classes and "About BIKTARVY" by Daniel Ramos with Gilead Sciences, Inc. There were a total of 14 people in attendance. The People's Caucus will meet again June 27, 2018 at 6:00 pm at El Mirador.

VIII. Public Comment

Note: This part of the agenda is designed to provide Non-Planning Council members the opportunity to address the Planning Council and its Committees with issues related to the Council's legislative mandates as stated in the re-authorized Ryan White HIV/AIDS Treatment Modernization Act. Fifteen (15) minutes of time will be set aside for public comment at each meeting. No speaker will be allowed more than five (5) minutes, and depending on the number of speakers, the amount of time allocated per speaker may be less than five (5) minutes. Persons wishing to provide comments may do so by signing up on the "Public Comment" sign-in sheet prior to the call to order.

IX. Scheduling of Next Meeting: July 26, 2018

X. Announcements

XI. Adjournment

Mission: to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to people living with or affected by HIV.

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THE SAN ANTONIO AREA HIV HEALTH SERVICES PLANNING COUNCIL

Historical Robert B. Green, Care Link Administration 5th floor
903 W Martin, San Antonio, TX 78207
210.358.3215 (phone) 210.702.6952 (fax)

The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to individuals infected with or affected by HIV.

PLANNING COUNCIL MINUTES

12:30 p.m., Thursday, May 24, 2018

**Meeting Location: Historical Robert B. Green, Care Link Admin,
903 W Martin St. San Antonio, TX 78207**

MEMBERS PRESENT		MEMBERS ABSENT		OTHERS PRESENT	
1. Bustamante, L.	11. Sapien, H.	1. Carmona, C.		Abrol, R.	
2. Courtois, F.	12. Serrato, S.	2. Deans, R..		Daniel, J.	
3. Flores, E.		3. Hernandez, M.			
4. Gloria, M.		4. Lee, A.		STAFF PRESENT	
5. Hester, L.		5. Sherman, J.		<i>Ryan White Grantee / Administrative Agent Staff</i>	
6. Lutz, E. (proxy JE)		6. Weathington, L.		C. Doria-Ortiz	
7. Manning, S.				<i>Planning Council Staff</i>	
8. Nelson, C.				Johnson, C.	
9. Offor, M.					
10. Small, G.					
Call to order		Flores, E., Co-Chair called the meeting to order at 12:33 p.m.			
Mission Statement		The Mission Statement was read by Nelson, C.			
Approval of the Agenda		The agenda was approved as presented.			
Approval of the Minutes from April 26, 2018		The minutes were approved as ammended			
Grantee Report		Highlights from the report include: <ul style="list-style-type: none"> • Updates and Announcements. • <u>Personnel Update:</u> • Two positions have been added and one position upgraded to the UHS Organizational Chart in support of the Ryan White Program: • Annie Johnson, Assistant Director, Grants and Research – position assumed responsibility for Part A Planning Council Liaison (to include assisting with PC Budgets and Contracts); assumed the responsibility for Invoices, Contracts, and Budgets for Ryan White Part D • Holly Benavides, Assistant Director, Ryan White Programs – position in support of programmatic and policy development activities of Ryan White Parts A, B, and D • Mary Kay Newman, Assistant Director Ryan White Grants and Compliance – promoted position and enhanced current responsibilities of programmatic and policy development activities for Ryan White Parts A, B, State Services, and HOPWA • Samantha Martinez, Financial Analyst – is currently on a Leave of Absence and has been out of the office since late February 2018. The AA has requested a temporary part-time replacement for this vital position • <u>Community Activities:</u> • The committee called End Stigma, End HIV Alliance (ESEHA Alliance) continues to meet bi-weekly. It currently obtaining community input on HIV awareness and needs of youth through facilitated participation sessions. In addition it continues to support the Fast Track Cities activities. • A final planning meeting was held on April 11, 2018 for the upcoming Syringe Service Exchange Summit on May 23, 2018. This summit will be the kick-off revitalizing a syringe exchange program that has not been active in Bexar County since 2007. • Staff attended the San Antonio Health Literacy Initiative planning meeting on April 12, 2018 to discuss the 			

upcoming 14th Health Literacy Conference and the workshop sessions needed specifically for the Ryan White Community to enhance Health Literacy skills. Topics suggested include: 1)Health Literacy 101, 2)Low Literacy Medication Adherence and Management, and 3)“Teach-Back” Method.

- AA White staff participated in a conference call with JSI on April 19, 2018 to share models of community collaborative efforts and outcomes in the SATGA. The framework of the model used have proven successful in leveraging effective community strategies regardless of the community stakeholders diverse roles in the community (i.e. San Antonio Police Department, County and City Governments (the AA and MetroHealth), and South Alamo Regional Alliance for Homelessness).
- **Webinars and Trainings:**
- Staff attended the HRSA Webinar on “Getting to Zero” was attended by the Assistant Director of Ryan White Grants and Compliance on April 4, 2018.
- Ryan White and Resource Consultant Staff conducted a mandatory Monitoring Workshop for the service providers on April 16, 2018 for Part A/B/D and HOPWA sub-recipients. The workshop reviewed the upcoming 2018 Monitoring schedule, monitoring tools, and preparation needed for upcoming monitoring visits.
- A meeting was held between The Health Collaborative and AA staff on April 11, 2018 to review the 2018-2019 Scope of Work that consists of the following activities: 1)Follow-up to the Non-Virally Suppressed Needs Assessment as a Community Strategy Workshop; 2) Consumer Life Skills Training; 3)Ryan White Case Manager Training; and 4) support for Ryan White Stakeholders to attend the 14th Health Literacy Conference.
- The Texas Part A Jurisdictions convened on a webinar with HRSA CQII team on April 23, 2018 to discuss the potential involvement in the ECHO Collaborative initiatives.
- A conference call was held on April 23, 2018 with the HRSA Care Continuum Learning Collaboration (CCLC). The SATGA and CCLC team discussed techniques to further develop the correlation between data and outcomes of the current activities the SATGA is involved in.
- The Ryan White Staff provided a Ryan White 101 Training on April 13, 2018 to fellow UHS employees to include staff from the SPNS Housing, Employment, and Care grant, accounting, Data Analysts, and new Ryan White Part D recipients at CommuniCare.
- The Ryan White AA and PC staff manned an information resource booth during the Annual Fiesta de Salud event on April 18, 2018. Over 50 community members received resources materials and the opportunity to be tested for HIV and other STD’s.
- The HIV/Syphilis Testing Taskforce was held on April 4, 2018 with 37 attendees. A presentation was given by the San Antonio Metropolitan Health District on the 2016 San Antonio epidemiologic STD data. Discussions were also held on planning for World AIDS Day (December 1), Long Term Survivors Day (June 5), and activities with the End Stigma, End HIV Alliance (ESEHA) and Fast Track Cities initiatives.
- The Ryan White Program Part A, B, and D staff conducted a mini Ryan White 101 training to students at Trinity University on April 4, 2018. As a part of their coursework in the HIV/AIDS: Nature, Power, Populations class, the students were introduced to the local dynamics of the Ryan White Program and the Care Continuum as it affects the San Antonio population.
- The 1st Quarter Clinical Quality Management Committee, Drug Formulary Sub-Committee, and Clinical Quality Management Single Point of Contact meetings were held on April 10 and 12, 2018. Topics of discussions for the Clinical Quality Management Committee and Single Points of Contact were: 1) Overview of Ryan White QM Program; 2) Ryan White FY 2018-2019 Quality Management Plan; 3) Results of the Year End Joint Meeting: 2017 “A Year in Perspective”; 4) SPNS Grant; 5) 2018 Viral Suppression Needs Assessment; 6) HIV Youth of Color Taskforce; and 7) updates from the agencies, the AA, and TDSHS.
- A monthly reminder is sent to sub-recipients concerning THMP/ADAP Due Dates to assist case managers in helping clients with the new birthdate recertification schedule. The reminders detail specific timeframes to mail reminders and ensure no gaps in service as re-certification and self-attestation dates are met.
- Information on the addition of two new medications added to the Formulary and the THMP eligibility documentation was forwarded to sub-recipients in April 2018. The program has aligned with HIV Care Services in certain areas to make the eligibility process easier for participants. Sections of the program that have changes and will go into effect April 1, 2018 are listed below:
 - Proof of Texas Residency
 - Tax Return forms
 - Self-employment logs
 - MAGI
 - Income Verification forms

COMMITTEE REPORTS

PLANNING COUNCIL		CO-CHAIRS: LUCIA BUSTAMANTE STEVEN MANNING
ITEM	MOTION/DISCUSSION	ACTION TAKEN
EXECUTIVE COMMITTEE		CHAIR: STEVEN MANNING
ITEM	MOTION/DISCUSSION	ACTION TAKEN
Discussion and appropriate action regarding the Planning Council's monthly expenditure report.	Planning Council support staff will present Planning Council's expenditure report posted through April 30, 2018	No action was taken.
Discussion and appropriate action regarding the report from the Planning Council Representatives appointed to the HIV/Syphilis Testing Taskforce.	Appointed Planning Council Members attended the HIV/Syphilis Testing Taskforce Meeting. Minutes provided in agenda packet.	No action was taken.
COMPREHENSIVE PLANNING / CONTINUUM OF CARE COMMITTEE		CHAIR: FRANK ROSAS
ITEM	MOTION/DISCUSSION	ACTION TAKEN
Discussion and appropriate action regarding the Integrated HIV Prevention and Care Plan.	The CPCC Committee reviewed and discussed the Integrated HIV Prevention and Care Plan. HIV Prevention and Care Plan Monitoring Tool will be updated by Mary Kay Newman, Assistant Director, RW Grants and Compliance and presented at the next CPCC meeting for committee approval..	No action was taken.
Report from the Planning Council Representatives appointed to the Quality Management Committee.	Report from the Planning Council Representatives appointed to the Quality Management Committee. See QM Minutes Attached. The QM Committee met on April 12, 2018. Items discussed: -Approval of the 2018-2019 QM Narrative and Work Plan – Action required -Results of the Year End QM Joint meeting a. Recommendations for FY 2018-2019 training -Integration of Ryan White Parts A, B, and D -SPNS Grant update -2018 Viral Suppression Needs Assessment update -HIV Youth of Color Taskforce update -Report out of Drug Formulary Subcommittee The QM Committee will meet again June 21, 2018..	No action was taken.

MEMBERSHIP, NOMINATIONS AND ELECTIONS COMMITTEE		CHAIR: DONALD RODRIGUEZ
ITEM	MOTION/DISCUSSION	ACTION TAKEN
Discussion and appropriate action regarding Attendance Compliance, as stated in Section 5.4 of the Planning Council Bylaws.	The MNE Committee reviewed current attendance records of the Planning Council and determined if any members should receive a letter from the Committee regarding his/her attendance requirement. No items.	No Motion Necessary
Discussion and appropriate action regarding the networking and filling open Planning Council positions.	To fill vacancies according to the categories according to the Ryan White Legislation. Members reviewed missing categories: <ul style="list-style-type: none"> • Recently released from a correctional facility • Youth (i.e. trans) • Rural area representative • African American male • Transgender • White Consumer • Women In order to abide by HRSA guidelines the Planning Council membership should be reflective of the epidemic. MNE Chair and PC support staff will start attending the Reentry Council meeting to potentially recruit recently released from incarceration.	No action was taken.
Discussion and appropriate action regarding resignations/applications/representative changes received regarding Planning Council Positions.	The MNE Committee reviewed any resignations/applications received regarding Planning Council Positions. The Committee interviewed 2 applicants: Adriel Lovos and Miguel Garcia, Affected Community both recommended for membership. (Small, G., M. Gloria)	Twelve (12) votes in favor. Zero (0) opposed. Zero (0) abstention. ***Motion carried.
NEEDS ASSESSMENT COMMITTEE		CHAIR: ENRIQUE FLORES
ITEM	MOTION/DISCUSSION	ACTION TAKEN
Discussion and appropriate action regarding the Viral Suppression Pamphlet	The Committee discussed the Needs Assessment on Non-Virally Suppressed PLWH and Comprehensive Needs Assessment: The Committee reviewed Jeff Daniel's updated preliminary findings and no further action was needed. Jeff Daniel has distributed surveys and gift cards to a local agency to conduct interviews on youth 18-24, women and recently released from incarceration.	No action was taken

	<p>The Committee will await for final presentation and results in Junr 2018.</p> <p>The Committee discussed target groups for the upcoming Comprehensive Needs Assessment being conducted in the Fall 2018, to include Youth 18-24, Substance Abusers, Homeless and Women.</p>	
FISCAL MONITORING AND REALLOCATIONS COMMITTEE		CHAIR: Vacant
ITEM	MOTION/DISCUSSION	ACTION TAKEN
Discussion and appropriate action regarding the Fiscal and Reallocations report.	The Committee did not meet for the month of May 2018.	No action was taken.
PEOPLE'S CAUCUS		CHAIR: GLENDA SMALL
ITEM	MOTION/DISCUSSION	ACTION TAKEN
Discussion regarding the People's Caucus Meeting held at Guillermo's Restaurant on April 2018.	<p>The People's Caucus meeting for April 2018 was cancelled due to Battle of the Flowers evens.</p> <p>The People's Caucus will meet again May 25, 2018 at 12:00 pm at the Metropolitan Community Church (MCC).</p>	No action was taken
Public Comment	None	
Review of Planning Council Grievances	There were no Planning Council grievances.	
Scheduling of Next Meeting	The next meeting is scheduled for June 28, 2018 at 12:30 pm	
Announcements	<ul style="list-style-type: none"> • Men's Support Group at CHCS, 1st Thu. of every month 7-8:30pm. Women's support Group 3rd Tue. same time • Gospel Extravaganza June 23, 2018 • Family PRIDE June 23, 2018 • PRIDE FESTIVAL June 30, 2018 • Violence Intervention Training October 2018 	
Adjournment	The meeting was adjourned at 1:18 pm	

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Committee Reports June 28, 2018

Executive Committee

Report from June 2018.

Please see minutes from May 17, 2018.

Comprehensive Planning/Continuum of Care (CPCC) Committee

Report from June 7, 2018

The CPCC Committee met on June 7, 2018 at Historical Robert B. Green, to discuss appropriate action regarding the Integrated HIV Prevention and Care Plan and the report from the Planning Council Representatives appointed to the Quality Management Committee.

-The HIV Prevention and Care Plan Monitoring Tool was updated by Mary Kay Newman, Assistant Director, RW Grants and Compliance and a brief summary of the tool was presented at the next CPCC meeting and the committee approved the final draft.

The QM Committee will meet again on June 21, 2018.

The CPCC Committee will meet again on July 5, 2018 at 2:30 pm at the Historical Robert B. Green Building.

Membership, Nominations and Elections (MNE) Committee

Report from June 7, 2018

The MNE Committee met on June 7, 2018 at Historical Robert B. Green, to discuss the appropriate action regarding Attendance Compliance, as stated in Section 5.4 of the Planning Council Bylaws, appropriate action regarding the networking and filling open Planning Council positions, appropriate action regarding resignations/applications/representative changes received regarding Planning Council Positions.

MNE Chair would call Letoya Weathington and Marc Hernandez regarding their attendance and do an email follow-up to Mrs. Lutz of her required attendance to NA Committee.

-Members reviewed missing categories:

- Recently released from a correctional facility,
- Youth (i.e. trans),
- Rural area representative

Members would contact local service providers and community partners to seek such representation.

Members decided they needed to recruit PLWH:

- White Consumer
- Women

In order to abide by HRSA guidelines the Planning Council membership should be reflective of the epidemic.

Members are actively recruiting recently released from incarceration, rural rep, youth and women by contacting local partners and groups.

-Members will attend Re-Entry Council meeting on August 2018.

The Committee reviewed 1 application for Planning Council and decided to file the application until a position became available since they are trying to fill the required categories first.

The MNE Committee will meet again on July 5, 2018 at 1:00 pm at the Historical Robert B. Green Building.

Needs Assessment (NA) Committee

Report from June 7, 2018

The NA Committee met on June 7, 2018 at Historical Robert B. Green, to discuss Needs Assessment for Non-Virally Suppressed PLWH.

Jeff Daniel has collected 14 surveys and remaining gift cards from a local agency, the interviews focused on youth 18-24, women and recently released from incarceration. The Committee will await for final presentation and results in June 28, 2018.

The Committee reviewed the Comprehensive Needs Assessment Survey Instrument form 2014 to determine what questions are relevant or not to develop a draft survey. The consultant will begin the Comprehensive Needs Assessment in Fall 2018.

The NA Committee will meet again on July 5, 2018 at 11:00 am at the Historical Robert B. Green Building.

Fiscal Monitoring and Reallocations (FMRA) Committee

Report from June 7, 2018

The FMRA Committee reviewed the service category expenditure reports for FY 2017-2018 and the new reports for FY18-19.

The FMRA Committee will meet again on August 2, 2018 at 4:00 pm at the Historical Robert B. Green Building.

The People's Caucus

Report from May 2018

The People's Caucus met on May 25, 2018 at Metropolitan Community Church and received a presentation on the relationship between HIV medications and classes and "About BIKTARVY" by Daniel Ramos with Gilead Sciences, Inc. There were a total of 14 people in attendance.

The People's Caucus will meet again June 27, 2018 at 6:00 pm at El Mirador Restaurant.

**Agenda Coordination Form
Planning Council Committee Meeting
Thursday, June 28, 2018**

	Item #	Background	Recommended Motion	Action Taken
Planning Council Items	1. Discussion and appropriate action regarding Administrative Agency Letter to HRSA Request for Info.	Planning Council support for Administrative Agency's Letter to HRSA Request for Information to remove six month recertification requirement	Motion: To support the Administrative Agency's Letter of Support to remove the six month recertification requirement as it is burdensome for the sub-recipients and health professionals.	
	2. Assessment of the Administrative Mechanism Training.	Assessment of the Administrative Mechanism Training by Jeff Daniel, Collaborative Research.	No Motion Necessary	No action is necessary.
Executive Committee	1. Discussion and appropriate action regarding the Planning Council's monthly expenditure report.	Planning Council support staff will present Planning Council's expenditure report posted through May 31, 2018.	No Motion Necessary	No action is necessary.
	2. Discussion and appropriate action regarding the report from the Planning Council Representatives appointed to the HIV/Syphilis Testing Taskforce.	Appointed Planning Council Members attended the HIV/Syphilis Testing Taskforce Meeting	No Motion Necessary	No action is necessary.
Comprehensive Planning / Continuum of Care Committee	1. Discussion and appropriate action regarding the Integrated HIV Prevention and Care Plan.	The HIV Prevention and Care Plan Monitoring Tool was updated by Mary Kay Newman, Assistant Director, RW Grants and Compliance and a brief summary of the tool was presented at the next CPCC meeting and the committee approved the final draft.	No Motion Necessary	No action is necessary.
	2. Discussion and appropriate action regarding the report from the Planning Council Representatives appointed to the Quality Management Committee.	Report from the Planning Council Representatives appointed to the Quality Management Committee. The QM Committee will meet again on June 21, 2018.	No Motion Necessary	No action is necessary.
	1. Discussion and appropriate action regarding Attendance Compliance, as stated in Section 5.4.	The MNE Committee reviewed current attendance records of the Planning Council and determine if any members should receive a letter from the Committee regarding his/her attendance requirement. MNE Chair would call Letoya Weathington and Marc Hernandez regarding their attendance and do an email follow-up to Mrs. Lutz of her required attendance to NA Committee.	No Motion Necessary	No action is necessary.

**Agenda Coordination Form
 Planning Council Committee Meeting
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Memberships, Nominations, and Elections Committee	<p>2. Discussion and appropriate action regarding the networking and filling open Planning Council positions</p>	<p>To fill vacancies according to the categories according to the Ryan White Legislation. Members reviewed missing categories:</p> <ul style="list-style-type: none"> • Recently released from a correctional facility, • Youth (i.e. trans), • Rural area representative <p>Members would contact local service providers and community partners to seek such representation. Members decided they needed to recruit infected:</p> <ul style="list-style-type: none"> • White Consumer • Women <p>In order to abide by HRSA guidelines the Planning Council membership should be reflective of the epidemic.</p> <p>Members are actively recruiting recently released from incarceration, rural rep, youth and women by contacting local partners and groups. -Members will attend Re-Entry Council meeting on August 2018.</p>	No Motion Necessary	No action is necessary.
	<p>3. Discussion and appropriate action regarding resignations/applications/representative changes received regarding Planning Council Positions.</p>	<p>The MNE Committee reviewed any resignations/applications received regarding Planning Council Positions.</p> <p>The Committee reviewed 1 application for Planning Council and decided to file the application until a position became available since they are trying to fill the required categories first.</p>	No Motion Necessary	No action is necessary.

**Agenda Coordination Form
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Needs Assessment Committee	1. Discussion and appropriate action regarding the Viral Suppression Pamphlet and Needs Assessment for Non-Virally Suppressed PLWH.	<p>The Needs Assessment Committee discussed the Mini Needs Assessment on Non-Virally Suppressed PLWH and Comprehensive Needs Assessment: Collaborative Research has collected 14 surveys and remaining gift cards from a local agency, the interviews focused on youth 18-24, women and recently released from incarceration. The Committee will await for final presentation and results in June 28, 2018.</p> <p>The Committee reviewed the Comprehensive Needs Assessment Survey Instrument form 2014 to determine what questions are relevant or not to develop a draft survey. The consultant will begin the Comprehensive Needs Assessment in Fall 2018.</p>	No Motion Necessary	No action is necessary.
Fiscal Monitoring and Reallocations Committee	1. Discussion and appropriate action regarding the service category expenditure reports FY 2017-2018.	The FMRA Committee reviewed the service category expenditure reports for FY 2017-2018 and the new reports for FY18-19.	No Motion Necessary	No action is necessary.