

# San Antonio Area HIV Health Services Planning Council

Historical Robert B. Green, 903 W Martin St. Care Link Administration 5th floor, San Antonio, TX 78207 (210) 358-3215 FAX (210) 702-6952



## NOTICE OF PUBLIC MEETING

Membership, Nominations and Elections Committee  
Thursday, March 1, 2018  
Historical Robert B. Green Campus  
5th Floor Large Conference Room  
1:00 p.m. – 2:30 p.m.

**I. Call to Order**

**Donald Rodriguez, Chair**

**II. Welcome and Introductions**

**III. Approval of the Agenda**

**IV. Approval of Minutes from February 1, 2018**

**Item:** Discussion and appropriate action regarding Attendance Compliance, as stated in Section 5.4 of the Planning Council Bylaws.

**Item:** Discussion and appropriate action regarding the networking and filling open Planning Council positions.

**Item:** Discussion and appropriate action regarding resignations/applications/representative changes received regarding Planning Council Positions.

**V. Public Comment**

*Note: This part of the agenda is designed to provide Non-Planning Council members the opportunity to address the Planning Council and its Committees with issues related to the Council's legislative mandates as stated in the re-authorized Ryan White HIV/AIDS Treatment Modernization Act. Fifteen (15) minutes of time will be set aside for public comment at each meeting. No speaker will be allowed more than five (5) minutes, and depending on the number of speakers, the amount of time allocated per speaker may be less than five (5) minutes. Persons wishing to provide comments may do so by signing up on the "Public Comment" sign-in sheet prior to the call to order.*

**VI. Scheduling of Next Meeting: April 5, 2018 at 1:00 pm at Historical Robert B. Green Campus (Historical Building), 5th floor Dr. Mac's Conference Room, 903 W Martin St. San Antonio, TX 78207**

**VII. Announcements**

**VIII. Adjournment**

**Mission:** to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to people living with or affected by HIV.

**For meeting information, please call (210) 358-3215.**

This meeting is wheelchair accessible. The accessible entrance is located at the front entrance of Historical Robert B. Green, 903 W Martin St. 5th Floor. Accessible parking spaces are also available. Interpreters for the deaf must be requested forty-eight (48) hours prior to the meeting by calling (210) 358-3215 or by calling Texas Relay at 7-1-1 for assistance.



# THE SAN ANTONIO AREA HIV HEALTH SERVICES PLANNING COUNCIL

Historical Robert B. Green  
903 W Martin St., Care Link Administration 5<sup>th</sup> floor, San Antonio, TX 78207  
210.358.3215 (phone) 210.702.6952 (fax)

*The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to individuals infected with or affected by HIV.*

## MEMBERSHIP, NOMINATIONS AND ELECTIONS MINUTES 1:00 p.m., February 1, 2018

**Meeting Location: Historical Robert B. Green, 5<sup>th</sup> floor Dr. Mac's Conference room,  
903 W. Martin, San Antonio, TX 78207**

MEMBERS PRESENT		MEMBERS ABSENT		OTHERS PRESENT	
C. Carmona		G. Small		S. Serrato	
M. Gloria				J. Sherman	
S. Manning					
M. Offor				<b>STAFF PRESENT</b>	
D. Rodriguez					
				<i>Planning Council Staff</i>	
				C. Johnson	
<b>ACTION ITEMS</b>					
<b>Call to order</b>		C. Carmona, Committee Chair, called the meeting to order at 1:01 pm.			
<b>Approval of the Agenda</b>		The agenda was approved as presented.			
<b>Approval of the Minutes – January 4, 2018</b>		The minutes were approved as presented.			
<b>ACTION ITEMS</b>					
ITEMS	DISCUSSION/MOTION			ACTION	
Discussion and appropriate action regarding Attendance Compliance, as stated in Section 5.4.	<p>The MNE Committee reviewed current attendance records of the Planning Council and determine if any members should receive a letter from the Committee regarding his/her attendance requirement.</p> <p>Members decided N. Brown could receive aa attendance notice.</p>			No Action needed.	
Discussion and appropriate action regarding the networking and filling open Planning Council positions	<p>To fill vacancies according to the categories according to the Ryan White Legislation.</p> <p>Members reviewed missing categories:</p> <ul style="list-style-type: none"> <li>• Recently released from a correctional facility,</li> <li>• Youth (i.e. trans),</li> <li>• Rural area representative</li> </ul> <p>Members would contact local service providers and community partners to seek such representation.</p> <p>Members decided they needed to recruit infected:</p> <ul style="list-style-type: none"> <li>• African American male,</li> <li>• Transgender,</li> <li>• White</li> <li>• Women</li> </ul> <p>In order to abide by HRSA guidelines the Planning Council membership should be reflective of the epidemic.</p> <p>Chair D. Rodriguez has been in contact with S. Taylor to recruit youth or transgender.</p>			No Action Needed	
Discussion and appropriate action regarding resignations/applications/representative changes received regarding Planning Council Positions.	<p>The MNE Committee reviewed any resignations/applications received regarding Planning Council Positions.</p> <p>The Committee interviewed 2 potential applicant for Planning Council.</p>				

	<p>Motion: To approve the candidates for membership on the Planning Council.</p> <ol style="list-style-type: none"> <li>1. Santiago Serrato, Consumer (S. Manning, C. Carmona)</li> <li>2. Jeremy Sherman, Consumer, Underserved Groups (S. Manning, M. Offor)</li> </ol>	<p>Four (4) votes in favor. Zero (0) opposed. Zero (0) abstentions.  ***Motion carried.</p>
Public Comment	None	
Scheduling of Next Meeting	The next meeting is scheduled for March 1, 2018 at 1:00 pm	
Announcements	<ul style="list-style-type: none"> <li>• BEAT AIDS 5k Run February 3, 2018</li> <li>• 1<sup>st</sup> Thursday of every month Men's Support Group at CHCS</li> <li>• SHE Conference March 10, 2018</li> </ul>	
Adjournment	The meeting was adjourned at 1:54 pm	

**Agenda Coordination Form**  
**Membership, Nominations and Elections Committee**  
**Thursday, March 01, 2018**

Item #	Background	Recommended Motion	Action Taken
1. Discussion and appropriate action regarding Attendance Compliance, as stated in Section 5.4.	The MNE Committee will review current attendance records of the Planning Council and determine if any members should receive a letter from the Committee regarding his/her attendance requirements.		
2. Discussion and appropriate action regarding the networking and filling open Planning Council positions	To fill vacancies according to the categories according to the Ryan White Legislation		
3. Discussion and appropriate action regarding resignations/applications/representative changes received regarding Planning Council Positions.	<p>The MNE Committee will review any resignations/applications received regarding Planning Council Positions.</p> <p>Interviewing 2 Potential Candidate:            Marcos Hernandez, Consumer, Underserved Groups Category</p> <p>Hugo Sapien, Affected Community</p>	<p>Motion: To approve Marcos Hernandez and Hugo Sapien for Planning Council membership.</p>	