

# San Antonio Area HIV Health Services Planning Council

Historical Robert B. Green, 903 W Martin St. Care Link Administration 5th floor, San Antonio, TX 78207 (210) 358-3215 FAX (210) 702-6952



## NOTICE OF PUBLIC MEETING

**Needs Assessment Committee**  
Thursday, September 6, 2018  
Historical Robert B. Green Building  
5th Floor Conference Room  
11:30 a.m. – 1:00 p.m.

- I. **Call to Order** **Mary Helen Gloria, Chair**
- II. **Welcome and Introductions**
- III. **Approval of the Agenda**
- IV. **Approval of the Minutes from August 2, 2018**
- V. **Item:** Discussion and appropriate action regarding the Comprehensive Needs Assessment.
- VI. **Public Comment**  
*Note: This part of the agenda is designed to provide Non-Planning Council members the opportunity to address the Planning Council and its Committees with issues related to the Council's legislative mandates as stated in the re-authorized Ryan White HIV/AIDS Treatment Modernization Act. Fifteen (15) minutes of time will be set aside for public comment at each meeting. No speaker will be allowed more than five (5) minutes, and depending on the number of speakers, the amount of time allocated per speaker may be less than five (5) minutes. Persons wishing to provide comments may do so by signing up on the "Public Comment" sign-in sheet prior to the call to order.*
- VII. **Scheduling of Next Meeting:** October 11, 2018 at 11:30 am at Historical Robert B. Green Campus, 5th floor Dr. Mac's Conference Room, 903 W Martin St. San Antonio, TX 78207
- VIII. **Announcements**
- IX. **Adjournment**

**Mission:** To create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to people living with or affected by HIV.

**For meeting information, please call (210) 358-3215**

This meeting is wheelchair accessible. The accessible entrance is located at Historical Robert B. Green, 903 W Martin St. 5<sup>th</sup> Floor. Accessible parking spaces are also available. Interpreters for the deaf must be requested forty-eight (48) hours prior to the meeting by calling (210) 358-3215 or by calling Texas Relay at 7-1-1 for assistance.



# THE SAN ANTONIO AREA HIV HEALTH SERVICES PLANNING COUNCIL

Historical Robert B. Green  
903 W Martin St., Care Link Administration 5<sup>th</sup> floor, San Antonio, TX 78207  
210.358.3215 (phone) 210.702.6952 (fax)

*The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to individuals infected with or affected by HIV.*

## NEEDS ASSESSMENT MINUTES

**11:30 a.m., Thursday, August 2, 2018**

**Meeting Location: Historical Robert B. Green, 903 W. Martin St.  
5<sup>th</sup> floor Dr. Mac's Conference Room, San Antonio, TX 78207**

MEMBERS PRESENT		MEMBERS ABSENT		OTHERS PRESENT	
E. Flores		L. Bustamante			
M. Gloria		M. Garcia		<b>STAFF PRESENT</b>	
S. Manning		M. Hernandez		<i>Ryan White Grantee / Administrative Agent Staff</i>	
H. Sapien		A. Lovos			
J. Sherman		E. Lutz			
W. Wientjes		S. Serrato		<i>Planning Council Staff</i>	
				C. Johnson	
<b>Call to order</b>					
		M. Gloria, Committee Chair, called the meeting to order at 11:36 am			
<b>Approval of the Agenda</b>					
		The agenda was approved as presented.			
<b>Approval of the Minutes from July 5, 2018</b>					
		The minutes were approved as ammended.			
<b>ACTION ITEMS</b>					
ITEMS		DISCUSSION/MOTION		ACTION	
Discussion and appropriate action regarding the Comprehensive Needs Assessment		The Committee reviewed the Comprehensive Needs Assessment Survey Instrument from 2014 and PC support staff would update survey and Mary Kay Newman, RW Assistant Director would update the HIV services. In addition, committee requested for AA and Health Collaborative intern to make survey low literate. The consultant will begin the Comprehensive Needs Assessment in Fall 2018.		No Action Necessary.	
<b>Public Comment</b>					
		None			
<b>Scheduling of Next Meeting</b>					
		The next meeting was scheduled for September 6, 2018 at 11:30 a.m.			
<b>Announcements</b>					
		<ul style="list-style-type: none"> <li>Men's Support Group 1<sup>st</sup> Thursday of every month 7-8:30 pm at CHCS (pril-May 2<sup>nd</sup> thursday)</li> <li>People;s Caucus August 24, 2018 at MCC from 12-2pm.</li> </ul>			
<b>Adjournment</b>					
		The meeting was adjourned at 12:31 pm			

**Agenda Coordination Form  
Needs Assessment Committee  
Thursday, September 06, 2018**

<b>Item #</b>	<b>Background</b>	<b>Recommended Motion</b>	<b>Action Taken</b>
1. Discussion and appropriate action regarding the Comprehensive Needs Assessment.	The Committee will review and discuss the Comprehensive Needs Assessment.		