

San Antonio Area HIV Health Services Planning Council

Historical Robert B. Green, 903 W Martin St, CareLink Administration 5th floor, San Antonio, TX 78207 (210) 358-3215 FAX (210) 702-6952



NOTICE OF PUBLIC MEETING

**Planning Council Meeting
Historical Robert B. Green
5th floor Care Link Conference Room
903 W Martin St, San Antonio, TX 78207**

Thursday, September 27, 2018

12:30 pm to 2:30 pm

AGENDA

I. Call to Order

**Enrique Flores, Co-Chair
Steven Manning, Co-Chair**

II. Welcome and Introductions

III. Mission Statement

The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to people living with or affected by HIV.

IV. Approval of the Agenda

IV. Approval of the Minutes from August 23, 2018

VI. Recipient Report

M. Newman

o Planning Council Item: Planning Council 2018 Primer Training

Collaborative Research

VI. Committee Reports

A. Executive Committee

Steven Manning, Co-Chair

i. Report from the Executive Committee

- a. Discussion and appropriate action regarding the Planning Council's monthly expenditure report.
- b. Discussion and appropriate action regarding the report from the Planning Council Representatives appointed to the HIV/Syphilis Testing Taskforce.
- c. Discussion and appropriate action regarding the sponsorship of Mujeres Unidas Baile de Vida held on May 6, 2018.
- d. Discussion and appropriate action regarding the sponsorship of Fashion Show at the Park to be held October 6, 2018.

B. Comprehensive Planning/Continuum of Care

Cynthia Nelson, Chair

i. Discussion and appropriate action regarding the Comprehensive Planning / Continuum of Care report.

- a. Discussion and appropriate action regarding the Integrated HIV Prevention and Care Plan.
- b. Discussion and appropriate action regarding the report from the Planning Council Representatives appointed to the Quality Management Committee.
- c. Discussion and appropriate action regarding the proposed Standards of Care.

For meeting information, please call (210) 358-3215

This meeting is wheelchair accessible. The accessible entrance is located at Historical Robert B. Green, 903 W Martin St, CareLink Administration 5th floor. Accessible parking spaces are also available. Interpreters for the deaf must be requested forty-eight (48) hours prior to the meeting by calling (210) 358-3215 or by called Texas Relay at 7-1-1 for assistance.

C. Membership, Nominations and Elections

Carlos Carmona, Chair

- i. Discussion and appropriate action regarding the Membership, Nominations and Elections report.
 - a. Discussion and appropriate action regarding Attendance Compliance, as stated in Section 5.4 of the Planning Council Bylaws.
 - b. Discussion and appropriate action regarding the networking and filling open Planning Council positions.
 - c. Discussion and appropriate action regarding resignations/applications/representative changes received regarding Planning Council Positions.

D. Needs Assessment

Mary Helen Gloria, Chair

- i. Discussion and appropriate action regarding the Needs Assessment report.
 - a. Discussion and appropriate action regarding the Comprehensive Needs Assessment:

E. Fiscal Monitoring and Reallocations

Frederic Courtois, Chair

- i. Discussion and appropriate action regarding the Fiscal Monitoring and Reallocations report.
 - a. . The FMRA Committee did not meet in September 2018.

F. People's Caucus

Glenda Small, Co-Chair

- i. Discussion and appropriate action regarding the People's Caucus Report.
The People's Caucus met on August 24, 2018 at Metropolitan Community Church and received a presentation on Mental Health and Substance Abuse Disorders among People Living with HIV presented by Shelly Lindahl, PA and sponsored by ViiV Healthcare.
There were a total of 28 people in attendance.

The People's Caucus will meet again September 26, 2018 at 6:00 pm at **Rosario's**.

VIII. Public Comment

Note: This part of the agenda is designed to provide Non-Planning Council members the opportunity to address the Planning Council and its Committees with issues related to the Council's legislative mandates as stated in the re-authorized Ryan White HIV/AIDS Treatment Modernization Act. Fifteen (15) minutes of time will be set aside for public comment at each meeting. No speaker will be allowed more than five (5) minutes, and depending on the number of speakers, the amount of time allocated per speaker may be less than five (5) minutes. Persons wishing to provide comments may do so by signing up on the "Public Comment" sign-in sheet prior to the call to order.

IX. Scheduling of Next Meeting: October 25, 2018

X. Announcements

XI. Adjournment

Mission: to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to people living with or affected by HIV.

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THE SAN ANTONIO AREA HIV HEALTH SERVICES PLANNING COUNCIL

Historical Robert B. Green, Care Link Administration 5th floor
903 W Martin, San Antonio, TX 78207
210.358.3215 (phone) 210.702.6952 (fax)

The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to individuals infected with or affected by HIV.

PLANNING COUNCIL MINUTES

12:30 p.m., Thursday, August 23, 2018

**Meeting Location: Historical Robert B. Green 5th floor Care Link Conference
903 W Martin St. San Antonio, TX 78207**

MEMBERS PRESENT		MEMBERS ABSENT		OTHERS PRESENT	
1. Carmona, C.	2. Offor, M.	1. Hernandez, M.		Thompson, B.	
3. Courtois, F.	4. Rodriguez, A.	2. Lee, A.			
5. Deans, R.	6. Small, G.	3. Lovos, A.			
7. Flores, E.	8. Sapien, H.	5. Lutz, E		STAFF PRESENT	
9. Garcia, M.	10. Whitehead, C.	6. Serrato, S.		<i>Ryan White Grantee / Administrative Agent Staff</i>	
11. Gloria, M.	12. Wientjes, W.	7. Sherman, J.		Doria-Ortiz, C.	
13. Hester, L.		8. Weathington, L.		Avalos, V.	
14. Manning, S.				<i>Planning Council Staff</i>	
15. Nelson, C.				Johnson, C.	
Call to order		Manning, S. Co-Chair called the meeting to order at 12:31 p.m.			
Mission Statement		The Mission Statement was read by M. Gloria			
Approval of the Agenda		The agenda was approved as presented.			
Approval of the Minutes from July 26, 2018		The minutes were approved as presented.			
Recipient Report		Highlights from the report include: <ul style="list-style-type: none"> ○ Updates and Announcements Administrative Activities: <ul style="list-style-type: none"> ○ The AA received their final Notice of Grant Award (NOA) on 7/23/18 with the revised Grantee Name (Bexar County Hospital District dba University Health System). ○ Mary Kay Newman, Assistant Director, has been working with Frances Hodge, HRSA Project Officers and Patryce Peden, HRSA Grants Management Specialist on submitting the SATGA FY17 Carryover Request and FY18 Program Submission and Program Terms Reports. ○ There is an issue in the EHB with submitting items under the correct grant number (new # H89HA31891) and accessing items submitted under the old grant # H89HA00041. Patryce informed Frances Hodge and Mary Kay Newman that the old grant number wasn't closed but terminated. This has caused some issues with accessing previously submitted reports and HRSA is working on this now. ○ Ryan White Program and Fiscal staff attended the Pre-Application Technical Assistance Webinar held on July 19, 2018 on the changes and updates for the FY19 application. Community Activities: <ul style="list-style-type: none"> ○ The committee called End Stigma, End HIV Alliance (ESEHA Alliance) continue to meet bi-weekly. The committee continues to support the Fast Track Cities activities through its peer learning and outreach to educate the community on the initiatives and how everyone has a role to help reach the goal of 90-90-90. Webinars and Trainings: <ul style="list-style-type: none"> ○ Ryan White Staff participated in 18 trainings and meetings throughout the month of July. Trainings and topic discussions included: Service Provider Invoicing procedures; Finance and Accounting; Ryan White and BCHD integration of policies; Outreach and Ryan White/HIV activities; HRSA/SPNS; strategic planning for Ryan White Program activities; Emotional Intelligence; Building a Culture of Accountability; 			

Collaborating with Part D; and Administrative Professionals' Council Meeting

- Three Technical Assistance meetings/conference calls were held between Sub-recipients and the AA:
- July 10, 2018 – The AA met with BEAT AIDS to orient their new Ryan White Program Manager and give technical assistance concerning Program, Fiscal, Quality Management, and ARIES.
- July 11, 2018 – Alamo Area Resource Center received technical assistance from the AA regarding seamless services
- July 20, 2018 – San Antonio AIDS Foundation received technical assistance via email and phone call concerning requirement of current labs within the last 6 months to receive Ryan White Oral Health Care
- The Ryan White Program staff will deliver a condensed Ryan White 101 presentation on July 26, 2018 to the Community Advisory Board members for the SPNS: Improving HIV Health Outcomes through the Coordination of Supportive Employment and Housing.
- The Early Intervention Services committee met for their 2nd Quarterly meeting on July 18, 2018. The committee continued discussions around the goal of 90% people linked to care with a current average of 6.7 days.
- This is the average number of days between the day a person sees a linkage specialist and their first medical appointment (not from time of diagnosis); the committee was tasked to review HIV210.org and their own agency websites for ease of navigation and finding information for those who are trying to link into care on their own.
- The HIV/Syphilis Testing Taskforce was held on July 11, 2018 with 35 attendees. A theater performance by staff and students at the Trinity University was delivered and a data presentation with the results from the #IKnowMyStatusSA Campaign was delivered; Goal – 4000 HIV/STD tests; Total achieved – 4,178; 82 testing events; 9 new HIV cases
- A Service Provider meeting was held on July 17, 2018 with 23 attendees. A few key presentations and topics discussed were: 1) UHS Routine Testing Initiative; 2) SPNS: Housing, Employment, and Care grant update; 3) UHS Strong ARM grant; 4) HIPAA; 5) Medicaid (centralized eligibility) update; 6) Ryan White Eligibility Monitoring results; and 7) upcoming SCAETC local trainings.

ACA

- Ryan White Program staff and sub-recipients for the Health Insurance Premium and Cost Sharing Assistance service category, AARC, attended the ACE TA Center/JSI webinar preparing for Marketplace Open Enrollment 2019 Webinar on July 18, 2018. The agenda consisted of learning what's new for 2019, planning ahead for Open Enrollment, and successes from Illinois' Open Enrollment 2018. A few mentionable changes for 2019 are 1) Value of manufacturer's co-pay card may not count towards an enrollee's deductible or out-of-pocket maximum which could result in unexpected high pharmacy costs for clients; 3) expansion of Association Health Plans (AHPs) and Short-Term Limited Duration (STLD) Plans (Consumers will need assistance to find plans that meet their care and treatment needs); 4) fewer and less accessible Patient Navigators; 5) Marketplaces no longer have to send a notice to consumers before continuing APTCs for failure to reconcile the previous year's APTC's through federal tax filing (Consumers may need extra support from RWHAP recipients to navigate enrollment); and 6) Higher premiums.

ADAP

- A conference call between the Ryan White Program, Sub-Recipients, and the Texas Department of State Health Services THMP/ADAP staff will be held on July 30, 2018 to go over the concerns and questions surrounding the ADAP Certification/Recertification Application and Processes, Expired Applications, and self-sufficient Clients on ADAP.
- Two notifications were forwarded to sub-recipients concerning the following:
- July 24, 2018: Relocation of THMP staff and reestablishing connections to phones, computers, and faxes due to a mold health hazard
- July 25, 2018: Prevent medication order delays; "THMP is temporarily allowing participating pharmacies to distribute medication from their own stock for replenishment... until Friday, July 27, 2018."

COMMITTEE REPORTS

PLANNING COUNCIL		CO-CHAIRS: ENRIQUE FLORES STEVEN MANNING
ITEM	MOTION/DISCUSSION	ACTION TAKEN
EXECUTIVE COMMITTEE		CHAIR: STEVEN MANNING
ITEM	MOTION/DISCUSSION	ACTION TAKEN
Discussion and appropriate action regarding the Planning Council's monthly expenditure report.	Planning Council support staff will present Planning Council's expenditure report posted through July 31, 2018.	No action was taken.
Discussion and appropriate action regarding the report from the Planning Council Representatives appointed to the HIV/Syphilis Testing Taskforce.	<p>Appointed Planning Council Members attended the HIV/Syphilis Testing Taskforce Meeting.</p> <ul style="list-style-type: none"> • Metro Health gave a presentation on to the group about Congenital Syphilis and announced that they are looking for OB/GYNs, Pediatricians, and Infection teams to join a CAB to assist with the identification of missed Opportunities where babies were born with syphilis. • World AIDS Day planning made up the bulk of our meeting. We discussed: <ul style="list-style-type: none"> o Location: Woodlawn Pointe Church Time: 3-6:30 pm o Cost of Venue: Free of charge but we will plan to make a donation • <u>Funding Ideas:</u> Ryan White will assist with securing \$600 and a GoFundMe campaign to raise the remaining monies needed. <p>Remaining monies needed are for:</p> <ul style="list-style-type: none"> • Space (Donation to the church for allowing us to hold our ceremony for free) • NowCast • Media (Flyers, Media Coverage) • Basic Testing • Activities to honor WAD • Ribbons • Candles • Performance by the HIV Acts Ministry • Money left over at the end of the event will be used for the World AIDS day event in 2019 • <u>Refreshments:</u> Finger Foods and/or Pastries and Drinks (Looking for options for foods that are appropriate for dinner time but are not messy or time consuming to eat) • Public Relations: Send an Invitation to Esperanza Peace of Justice and other sensitive organizations for more partners • Music for event (we will secure Live Oaks - are looking into the Travis Park Choir) 	No action was taken.

- Send Emails for panels to all agencies
 - We have found a photographer who will donate their time for the event
- oFinance:** We discussed where to open a bank account for our non-profit organization. We are considering Chase Bank and will open an account under “HIV/Syphilis Taskforce for WAD”

COMPREHENSIVE PLANNING / CONTINUUM OF CARE COMMITTEE | **CHAIR: CYNTHIA NELSON**

ITEM	MOTION/DISCUSSION	ACTION TAKEN
Discussion and appropriate action regarding the Integrated HIV Prevention and Care Plan.	<p>The CPCC Committee reviewed and discussed the Integrated HIV Prevention and Care Plan.</p> <p>-The CPCC committee reviewed the minutes from the Stakeholder Group meeting held via conference call on July 31, 2018 to receive any feedback on the Monitoring Tool and summary.</p> <p>The Committee received the Monitoring Tool Activity Tracking sheet that was also given to Planning Council members. This Activity Tracking sheet will be turned in monthly and reviewed at CPCC and/or Planning Council meetings to incorporate into the Monitoring Tool.</p>	No action was taken.
Report from the Planning Council Representatives appointed to the Quality Management Committee.	<p>Report from the Planning Council Representatives appointed to the Quality Management Committee.</p> <p>-No QM Items.</p>	No action was taken.
Discussion and appropriate action regarding the Standards of Care.	-The Committee will be reviewing the service category Referral for Healthcare Services in the coming months.	No action was taken.

MEMBERSHIP, NOMINATIONS AND ELECTIONS COMMITTEE | **CHAIR: CARLOS CARMONA**

ITEM	MOTION/DISCUSSION	ACTION TAKEN
Discussion and appropriate action regarding Attendance Compliance, as stated in Section 5.4 of the Planning Council Bylaws.	<p>The MNE Committee reviewed current attendance records of the Planning Council and determined if any members should receive a letter from the Committee regarding his/her attendance requirement.</p> <p>MNE Committee would send attendance email to Letoya Weathington, the Chair would call M. Hernandez and remind A. Lovos and M. Garcia of their attendance.</p>	No Motion Necessary
Discussion and appropriate action regarding the networking and filling open Planning Council positions.	<p>To fill vacancies according to the categories according to the Ryan White Legislation.</p> <p>Members reviewed missing categories:</p> <ul style="list-style-type: none"> • Recently released from a correctional facility, • Youth (i.e. trans), • State Medicaid Agency rep. 	No action was taken.

	<ul style="list-style-type: none"> •Federal HIV Programs rep. • Rural area representative <p>Members would contact local service providers and community partners to seek such representation.</p> <p>Members decided they needed to recruit PLWH:</p> <ul style="list-style-type: none"> • Women <p>In order to abide by HRSA guidelines the Planning Council membership should be reflective of the epidemic.</p> <p>-The Committee has followed-up with James Y'Barbo for State Medicaid Agency and Haven for Hope Staff for Homeless Service provider representative. Members recruiting recently released from incarceration, rural rep, youth and women by contacting local agencies, partners and groups.</p> <p>-Members will attend Re-Entry Council meeting on August 8, 2018 and deliver flyers and applications at Re-Entry program center.</p>	
Discussion and appropriate action regarding resignations/applications/representative changes received regarding Planning Council Positions.	<p>The MNE Committee reviewed any resignations/applications received regarding Planning Council Positions.</p> <p>-Lucia Bustamante has retired and Arlene Rodriguez will be taking her place as Ryan White Part D Representative as of 8/23/18.</p>	No action was taken.

NEEDS ASSESSMENT COMMITTEE	CHAIR: MARY HELEN GLORIA
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ITEM	MOTION/DISCUSSION	ACTION TAKEN
Discussion and appropriate action regarding the Comprehensive Needs Assessment:	<p>The Committee discussed the Comprehensive Needs Assessment:</p> <p>The Committee reviewed the Comprehensive Needs Assessment Survey Instrument from 2014 and PC support staff would update survey and Mary Kay Newman, RW Assistant Director would update the HIV services. In addition, committee requested for AA and Health Collaborative intern to make survey low literate. The consultant will begin the Comprehensive Needs Assessment in Fall 2018.</p>	No action was taken

FISCAL MONITORING AND REALLOCATIONS COMMITTEE	CHAIR: FREDERIC COURTOIS
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ITEM	MOTION/DISCUSSION	ACTION TAKEN
Discussion and appropriate action regarding the Fiscal and Reallocations report.	The FMRA Committee met on August 2, 2018 at Historical Robert B. Green, to discuss service category expenditure reports for FY 2018-2019.	No action was taken.

PEOPLE'S CAUCUS		CHAIR: GLENDA SMALL
ITEM	MOTION/DISCUSSION	ACTION TAKEN
Discussion regarding the People's Caucus Meeting held at Metropolitan Community Church.	<p>The People's Caucus met on July 27, 2018 at Metropolitan Community Church and received a presentation on Importance of HIV and Aging presented and sponsored by Samuel Alvarado, Janssen Infectious Diseases. There were a total of 27 people in attendance.</p> <p>The People's Caucus will meet again August 24, 2018 at 12:00 pm at Metropolitan Community Church.</p>	No action was taken
Public Comment	<p>Frederic Courtois – End Stigma End HIVAlliance</p> <p>Charles Whitehead – ASP Cares</p>	
Review of Planning Council Grievances	There were no Planning Council grievances.	
Scheduling of Next Meeting	The next meeting is scheduled for August 23, 2018 at 12:30 pm	
Announcements	<ul style="list-style-type: none"> • Men's Support Group at CHCS, 1st Thu. of every month 6-7:30pm. • Run/Walk for AIDS Oct. 6, 2018 • WAD – Go Fund Me Fundraising • ViiV HIV Education Dinner in September 2018 	
Adjournment	The meeting was adjourned at 1:13 pm	

**Agenda Coordination Form
Planning Council Committee Meeting
Thursday, September 27, 2018**

	Item #	Background	Recommended Motion	Action Taken
Planning Council Items	Planning Council Training	Planning Council Primer Training by Collaborative Research.	No Motion Necessary	No action is necessary.
Executive Committee	1. Discussion and appropriate action regarding the Planning Council's monthly expenditure report.	Planning Council support staff will present Planning Council's expenditure report posted through July 31, 2018.	No Motion Necessary	No action is necessary.
	2. Discussion and appropriate action regarding the report from the Planning Council Representatives appointed to the HIV/Syphilis Testing Taskforce.	Appointed Planning Council Members attended the HIV/Syphilis Testing Taskforce Meeting.	No Motion Necessary	No action is necessary.
	3. Discussion and appropriate action regarding the sponsorship of Mujeres Unidas Baile de Vida held on May 6, 2018.	Review sponsorship of Mujeres Unidas Baile de Vida held on May 6, 2018.	Motion: To approve sponsorship	
	4. Discussion and appropriate action regarding the sponsorship of Fashion Show at the Park to be held October 6, 2018.	Review sponsorship of Fashion Show at the Park to be held October 6, 2018.	Motion: To approve sponsorship	
Comprehensive Planning / Continuum of Care Committee	1. Discussion and appropriate action regarding the Integrated HIV Prevention and Care Plan.	No Items.	No Motion Necessary	No action is necessary.
	2. Discussion and appropriate action regarding the report from the Planning Council Representatives appointed to the Quality Management Committee.	Next QM meeting September 20, 2018.	No Motion Necessary	No action is necessary.

**Agenda Coordination Form
Planning Council Committee Meeting
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	3. Discussion and appropriate action regarding the proposed Standards of Care.	<p>-The CPCC committee reviewed the following service categories:</p> <ul style="list-style-type: none"> • Referral for Healthcare Services (PSRA approved) Ryan White Part D (Integrating to Standards of Care) • Health Education/Risk Reduction • Outreach Services • Psychosocial Support Services 	No Motion Necessary	No action is necessary.
Memberships, Nominations, and Elections Committee	1. Discussion and appropriate action regarding Attendance Compliance, as stated in Section 5.4.	<p>The MNE Committee reviewed current attendance records of the Planning Council and determine if any members should receive a letter from the Committee regarding his/her attendance requirement.</p> <p>MNE Committee would send attendance email to M. Hernandez and A. Lovos and letter to L. Weathington,</p>	No Motion Necessary	No action is necessary.
	2. Discussion and appropriate action regarding the networking and filling open Planning Council positions	<p>To fill vacancies according to the categories according to the Ryan White Legislation.</p> <p>Members reviewed missing categories:</p> <ul style="list-style-type: none"> • Recently released from a correctional facility, • Youth (i.e. trans), • State Medicaid Agency rep. • Federal HIV Programs rep. • Rural area representative <p>Members would contact local service providers and community partners to seek such representation.</p> <p>Members decided they needed to recruit infected:</p> <ul style="list-style-type: none"> • Women <p>In order to abide by HRSA guidelines the Planning Council membership should be reflective of the epidemic.</p> <p>-Members recruiting recently released from incarceration, rural rep, youth and women by distributing updated recruitment flyer to local partners and MNE committee chair will be distributing PC applications to potential candidates and PC Co-Chair would contact potential youth representative.</p>	No Motion Necessary	No action is necessary.
	3. Discussion and appropriate action regarding resignations/applications/representative changes received regarding Planning Council Positions.	<p>The MNE Committee reviewed any resignations/applications received regarding Planning Council Positions.</p> <p>Candidates interviewed for PC membership:</p> <ol style="list-style-type: none"> 1. Gregory Casillas, Homeless Service Organization 2. Revered Dr. Knight, Community Stakeholder (Faith-Based Organization) 	No Motion Necessary	No action is necessary.

**Agenda Coordination Form
 Planning Council Committee Meeting
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Needs Assessment Committee	1. Discussion and appropriate action regarding the Comprehensive Needs Assessment	The Needs Assessment Committee discussed the Comprehensive Needs Assessment: The Committee reviewed the proposed low literate Comprehensive Needs Assessment Surveys completed by AA intern and Health Collaborative Learning team. The Committee decided to adopt proposed changes. The survey would be updated and sent out via email for review. The consultant will begin the Comprehensive Needs Assessment in Fall 2018.	No Motion Necessary	No action is necessary.
Fiscal Monitoring and Reallocations Committee	1. Discussion and appropriate action regarding the service category expenditure reports FY 2018-2019.	The committee did not meet in Sept. 2018.	No Motion Necessary	No action is necessary.

San Antonio Area HIV Health Services Planning Council

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Committee Reports September 27, 2018

Executive Committee

Report from September 20, 2018.

The Executive Committee met on September 20, 2018 at the Historical Robert B. Green, 903 W. Martin St. to discuss appropriate action regarding the Planning Council Monthly Expenditures and the report from appointed Planning Council Members the HIV/Syphilis Testing Taskforce and sponsorship of Baile de Vida, Mujeres Unidas - Fall Fashion at the Park - Black Women's Initiative, World AIDS Day and BEAT AIDS Banquet.

Comprehensive Planning/Continuum of Care (CPCC) Committee

Report from September 6, 2018

The CPCC Committee met on September 6, 2018 at Historical Robert B. Green, to discuss appropriate action regarding the Integrated HIV Prevention and Care Plan and the report from the Planning Council Representatives appointed to the Quality Management Committee.

-The CPCC committee reviewed the following service categories:

- Referral for Healthcare Services (PSRA approved)

Ryan White Part D (Integrating to Standards of Care)

- Health Education/Risk Reduction
- Outreach Services
- Psychosocial Support Services

Next QM meeting September 20, 2018.

The CPCC Committee will meet again on October 11, 2018 at 2:30 pm at the Historical Robert B. Green Building.

Membership, Nominations and Elections (MNE) Committee

Report from September 6, 2018

The MNE Committee met on September 6, 2018 at Historical Robert B. Green, to discuss the appropriate action regarding Attendance Compliance, as stated in Section 5.4 of the Planning Council Bylaws, appropriate action regarding the networking and filling open Planning Council positions, appropriate action regarding resignations/applications/representative changes received regarding Planning Council Positions.

MNE Committee would send attendance email to M. Hernandez and A. Lovos and letter to L. Weathington,

-Members reviewed missing categories:

- Recently released from a correctional facility,
- Youth (i.e. trans),
- State Medicaid Agency rep.
- Federal HIV Programs rep.
- Rural area representative

Members would contact local service providers and community partners to seek such representation. Members decided they needed to recruit PLWH:

- Women

In order to abide by HRSA guidelines the Planning Council membership should be reflective of the epidemic.

-Members recruiting recently released from incarceration, rural rep, youth and women by distributing updated recruitment flyer to local partners and MNE committee chair will be distributing PC applications to potential candidates and PC Co-Chair would contact potential youth representative.

Candidates interviewed for PC membership:

1. Gregory Casillas, Homeless Service Organization
2. Revered Dr. Knight, Community Stakeholder (Faith-Based Organization)

The MNE Committee will meet again on October 11, 2018 at 1:00 pm at the Historical Robert B. Green Building.

Needs Assessment (NA) Committee

Report from September 6, 2018

The NA Committee met on September 6, 2018 at Historical Robert B. Green, to discuss Needs Assessment for Non-Virally Suppressed PLWH.

The Committee reviewed the proposed low literate Comprehensive Needs Assessment Surveys completed by AA intern and Health Collaborative Learning team. The Committee decided to adopt proposed changes. The survey would be updated and sent out via email for review. The consultant will begin the Comprehensive Needs Assessment in Fall 2018.

The NA Committee will meet again on October 11, 2018 at 11:00 am at the Historical Robert B. Green Building.

Fiscal Monitoring and Reallocations (FMRA) Committee

Report from September 6, 2018

The FMRA Committee did not meet in September 2018.

The FMRA Committee will meet again on October 11, 2018 at 4:00 pm at the Historical Robert B. Green Building.

The People's Caucus

Report from August 2018

The People's Caucus met on August 24, 2018 at Metropolitan Community Church and received a presentation on Mental Health and Substance Abuse Disorders among People Living with HIV presented by Shelly Lindahl, PA and sponsored by ViiV Healthcare. There were a total of 28 people in attendance.

The People's Caucus will meet again September 26, 2018 at 6:00 pm at Rosario's.