

San Antonio Area HIV Health Services Planning Council

Historical Robert B. Green, 903 W Martin St. Care Link Administration 5th floor, San Antonio, TX 78207 (210) 358-3215 FAX (210) 702-6952



NOTICE OF PUBLIC MEETING

Executive Committee
Historical Robert B. Green, 903 w Martin St,
San Antonio TX, 78207
Dr. Mac's Conference Room
Thursday, January 24, 2019
10:00 am to 11:30 am

AGENDA

- I. Call to Order** **Steven Manning, Co-Chair**
Enrique Flores, Co-Chair
- II. Welcome and Introductions**
- III. Mission Statement**
The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to people living with or affected by HIV.
- IV. Approval of the Agenda**
- V. Approval of the Minutes from October 18, 2018**
- VI. Recipient Report** **C. Doria-Ortiz**
- VII. Committee Reports**
 - A. Executive Committee** **Steven Manning, Co-Chair**
 - i. Report from the Executive Committee
 - a. Discussion and appropriate action regarding the Memorandum of Understanding (MOU) between Planning Council and Administrative Agency.
 - b. Discussion and appropriate action regarding the Planning Council's monthly expenditure report.
 - c. Discussion and appropriate action regarding the report from the Planning Council Representatives appointed to the HIV/Syphilis Testing Taskforce.
 - d. Discussion and appropriate action regarding the sponsorship of Metropolitan Community Church Annual Love's Day Event to be held February 3, 2019.
 - e. Discussion and appropriate action regarding the sponsorship application of National Women and Girls Awareness Day - A Zumba & MixedFit Dance Event to be held on March 9, 2019.
 - B. Comprehensive Planning/Continuum of Care** **Cynthia Nelson, Chair**
 - i. Discussion and appropriate action regarding the Comprehensive Planning / Continuum of Care report.
 - a. Discussion and appropriate action regarding the Integrated HIV Prevention and Care Plan.
 - b. Discussion and appropriate action regarding the report from the Planning Council Representatives appointed to the Quality Management Committee.
 - c. Discussion and appropriate action regarding the proposed Standards of Care.

For meeting information, please call (210) 358-3215

This meeting is wheelchair accessible. The accessible entrance is located at the front entrance of 903 W Martin St. CareLink Administration. Accessible parking spaces are also available. Interpreters for the deaf must be requested forty-eight (48) hours prior to the meeting by calling (210) 358-3215 or by calling Texas Relay at 7-1-1 for assistance.

C. Membership, Nominations and Elections **Carlos Carmona, Chair**

- i. Discussion and appropriate action regarding the Membership, Nominations and Elections report.
 - a. Discussion and appropriate action regarding Attendance Compliance, as stated in Section 5.4 of the Planning Council Bylaws.
 - b. Discussion and appropriate action regarding the networking and filling open Planning Council positions.
 - c. Discussion and appropriate action regarding resignations/applications/representative changes received regarding Planning Council Positions.

D. Needs Assessment **Mary Helen Gloria, Chair**

- i. Discussion and appropriate action regarding the Needs Assessment report.
 - a. Discussion and appropriate action regarding the Comprehensive Needs Assessment:

E. Fiscal Monitoring and Reallocations **Frederic Courtois, Chair**

- i. Discussion and appropriate action regarding the Fiscal Monitoring and Reallocations report.
 - a. The Committee did not meet in January 2019.

F. People's Caucus **Glenda Small, Co-Chair**

- i. Discussion and appropriate action regarding the People's Caucus Report.
 - a. The People's Caucus met on December 7, 2018 at the Metropolitan Community Church and received a speech from Co-Chair Glenda Small on the current HIV epidemic and important work of the Planning Council and People's Caucus and encouraged guests to join in 2019. PC Co-Chair and member, Steven Manning and Wayne Wientjes, respectively received certificates of appreciation for their dedication and community service. The meal was sponsored by Daniel Ramos, Gilead Science, Inc.
 - b. There were a total of 109 people that attended the meeting and each guest received a gift bag with hygiene and personal care products and a local grocery gift card due to donations from University Health System Foundation and local partners.
 - c. The People's Caucus is scheduled to meet again on January 25, 2019 at 12:00 pm.

VIII. Public Comment

*Note: This part of the agenda is designed to provide Non-Planning Council members the opportunity to address the Planning Council and its Committees with issues related to the Council's legislative mandates as stated in the re-authorized Ryan White HIV/AIDS Treatment Modernization Act. **Fifteen (15) minutes of time** will be set aside for public comment at each meeting. No speaker will be allowed more than five (5) minutes, and depending on the number of speakers, the amount of time allocated per speaker may be less than five (5) minutes. Persons wishing to provide comments may do so by signing up on the "Public Comment" sign-in sheet prior to the call to order.*

IX. Set Planning Council Agenda for January 30, 2019 at 12:30pm located at Historical Robert B. Green, 903 W Martin St. SA TX 78207.

X. Review Planning Council Related Grievances (if necessary) - NONE

XI. Scheduling of Next Meeting: February 21, 2019

XII. Announcements

XIII. Adjournment

Mission: to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to people living with or affected by HIV.

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THE SAN ANTONIO AREA HIV HEALTH SERVICES PLANNING COUNCIL

Historical Robert B. Green, CareLink Administration,
903 W Martin St. San Antonio, TX 78207
210.358.3215 (phone) 210.702.6952 (fax)

The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to individuals infected with or affected by HIV.

EXECUTIVE COMMITTEE MINUTES

10:00 am – 11:30 am, Thursday, October 18, 2018

Meeting Locations: 903 W Martin, Historical Robert B. Green, Dr. Mac's Conference

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
C. Carmona	M. Gloria	M. Offor
F. Courtois		
E. Flores		STAFF PRESENT
S. Manning		
C. Nelson		<i>Ryan White Grantee / Administrative Agent Staff</i>
G. Small		C. Doria-Ortiz A, Taranova
		<i>Planning Council Staff</i>
		C. Johnson
Call to order	E. Flores, called the meeting to order at 10:06 am	
Approval of the Agenda	The agenda was approved as presented.	
Approval of the Minutes from September 20, 2018	The minutes were approved as presented.	
Grantee Report	<ul style="list-style-type: none"> ○ <u>UHS ADMINISTRATIVE OVERVIEW</u> ○ <u>Updates and Announcements</u> ○ <u>RYAN WHITE ADMINISTRATIVE OVERVIEW</u> ○ <u>Administrative Activities:</u> ○ The AA finalized and submitted the 2019-2020 Part A Application on September 18, 2018. Two read-through meetings were held in the month of September prior to submission. ○ The Program Director is scheduled to attend the Part A/B meeting in Baton Rouge, LA on September 27 to 28, 2018. Agenda items included: 1) Part A Grant Applications; 2) Quality Management Funds Discussion; 3) Rapid Reallocation Processes; 4) Assessment of the Administrative Mechanism; 5) AA/PC/PB Relationships & Legislative “Firewall”; 6) Opt-Out vs Opt-In ARIES Data Sharing; and 7) area EMA/TGA and State updates. ○ Ryan White Staff supervision has changed to the following: Irasema Carrillo will supervise Fiscal Staff and Holly Benavides will supervise the Program Planner ○ <u>Community Activities:</u> ○ The AA staff attended two planning meetings on August 2nd, 16, and 30 for the Black Women’s Initiative (BWI) WORTH Life upcoming “Fashion in the Park” event. This is a community event to reach out to women of color (WoC) with HIV education, resources, testing, guest speakers on information on strategies in staying in care and enhancing self-esteem. The event will be a fashion show to be held on October 6, 2018 for a minimum of 80 WoC. ○ During the Quarterly Fast Track Cities meeting on September 21, 2018 (as mentioned in the Planning Council report) the AA staff gave a brief update on the Mayor’s Housing Policy Taskforce with special emphasis on the “Special Populations” Workgroup outcomes. A final report can be found HERE. ○ The Clinical Management Team met on September 20, 2018 with Ryan White staff in attendance to receive updates on the data collected per agency to do comparative analysis on the current number of individuals in care who are virally suppressed. ○ The End Stigma End HIV AIDS (ESEHA) Alliance celebrated their one year anniversary on September 25, 2018. Topics of discussion during the meeting were: 1) ESEHA Once-Year Mark Reflection; 2) Bexar County jail discussion; and 3) THMP/ADAP Process Update from 	

	<p>the Ryan White AA.</p> <ul style="list-style-type: none"> ○ <u>Webinars and Trainings:</u> ○ Ryan White Staff participated in 13 trainings and meetings throughout the month of September. Trainings and topic discussions included: Ryan White/HIV Activities; Data; Management Development Academy; Professional Development Conference for Administrative Associates; Diversity Committee meeting; Emotional Intelligence: <i>The New Science of Relationships</i>; and SPNS Housing and Employment ○ A DSHS ARIES webinar was held on September 7 on HAB QM and attended by the Ryan White staff to discuss the updated HAB QM Measures that have been implemented in ARIES ○ <u>PROGRAM PLANNER ACTIVITIES</u> ○ The Program Planner participated in a webinar on the PrEPcost.org website sponsored by NASTAD on September 26, 2018. The HRSA HIV/AIDS Bureau (HAB) strongly encourages Ryan White recipients and providers to leverage the RWHAP infrastructure to support PrEP services within the program parameters, even though RWHAP funds cannot be used for purchasing PrEP. ○ <u>CLINICAL QUALITY MANAGEMENT ACTIVITIES</u> ○ The HIV/Syphilis Testing Taskforce was held on September 5, 2018 with 39 attendees. Presentations were given by Child Advocacy of San Antonio on the importance of the LGBTQ community in regards to advocacy for children and the University Health System Project LUCHA, a youth-centered HIV/HCV/Substance Abuse Prevention program tackling stigma. Updates on the planning process for World AIDS Day was also given. ○ The 3rd Quarter Clinical Quality Management Committee, Drug Formulary Sub-Committee, and Clinical Quality Management Single Point of Contact meetings were held on September 18 and September 20, 2018, respectively. ○ Topics of discussion for the Clinical Quality Management Committee and Single Points of Contact were: 1) Planning Council Non-Virally Suppressed Needs Assessment presentation, upcoming Comprehensive Needs Assessment, People’s Caucus Annual Recruitment Meeting, “Achieving Together” statewide vision, HIV Youth of Color Taskforce, Upcoming Trainings and events, Sponsorship at the 14th Health Literacy Conference, Using Data Effectively, TDSHS ARIES ADAP/THMP Application/Recertification Document upload, Upcoming community input, AA Pharmacy Access Initiative (PAI), Part D updates, monitoring results for Part A and B, and Client Satisfaction Surveys. ○ <u>ACA</u> ○ Pride Life, Inc. representatives gave a their annual update on the ACA Marketplace on September 25, 2018 to address the 2019 Open Enrollment changes. Eighteen case managers and community members attended and learned about the tracking Continuum System, the direct assistance they can receive from Pride Life, Inc., what to ask when selecting a plan, and recent changes in Medicare and plans on the Marketplace. ○ <u>ADAP</u> ○ The San Antonio Ryan White AA conducted four ARIES document upload meetings/trainings for ADAP/THMP applications in the month of September. The official roll-out for this new procedure to submit applications through the ARIES upload system in the SATGA was September 24, 2018. A tracking log was developed in response to the contractual requirements to ensure timely submission and accuracy of all new applications, re-certifications, and self-attestations. ○ The Pharmacy Access Initiative (PAI) was announced at the CQM , CQM SPOC, Drug Formulary (Sub-Committee), ESEHA, People’s Caucus, Planning Council, and Fast Track Cities meetings. Local pharmacies who provide prescriptions for the Texas HIV Medication Program will receive a PAI Kit to include the locations of ADAP Eligibility Workers (AEW), PrEP locations list, and brochures to remind THMP clients about the birthdate recertification requirement.

COMMITTEE REPORTS

PLANNING COUNCIL		
ITEM	MOTION/DISCUSSION	ACTION TAKEN
CHAIR: STEVEN MANNING		
EXECUTIVE COMMITTEE		
ITEM	MOTION/DISCUSSION	ACTION TAKEN
Discussion and appropriate action regarding the Planning Council's monthly expenditure report.	Planning Council support staff will present Planning Council's expenditure report posted through September 30, 2018	No action was taken.
Discussion and appropriate action regarding the report from the Planning Council Representatives appointed to the HIV/Syphilis Testing Taskforce.	Appointed Planning Council Members attended the HIV/Syphilis Testing Taskforce Meeting. Report by member M. Offor via conference call. <ul style="list-style-type: none"> o Presentation on TX Syndicate Report by R. Andrew and C. Doria-Ortiz o <u>World Aids Day Update</u> o Go Fund Me goal Met o Resource Fair at and Folklore dance o Service Memorial committee met yesterday 10-17-18 o Mention of Fast Track Cities at event as opposed to having separate event 	No action was taken.
Discussion and appropriate action regarding the sponsorship of Mujeres Unidas Baile de Vida held on May 6, 2018.	Motion: To approve sponsorship for Mujeres Unidas Baile de Vida held on May 6, 2018. (E. Flores, C. Nelson) vote passed 9-20-18 – passed to PC agenda	No action was taken.
Discussion and appropriate action regarding the sponsorship application of the World AIDS Day to be held on December 1, 2018.	The Committee discussed that since GoFund me goal was met by the committee that Planning Council would not provide sponsorship as discussed on 9-20-18 Executive meeting.	No action was taken.
Discussion and appropriate action regarding the sponsorship of Fashion Show at the Park to be held October 6, 2018.	Motion: To approve sponsorship for Fashion Show at the Park to be held October 6, 2018. (E. Flores, M. Gloria) vote passed 9-20-18 –moved to PC agenda	No action was taken.
-COMPREHENSIVE PLANNING / CONTINUUM OF CARE COMMITTEE		
ITEM	MOTION/DISCUSSION	ACTION TAKEN
CHAIR: CYNTHIA NELSON		
Discussion and appropriate action regarding the Integrated HIV Prevention and Care Plan.	The CPCC Committee will review and discuss the Integrated HIV Prevention and Care Plan. No items.	No action was taken.
Discussion and appropriate action regarding the report from the Planning Council Representatives appointed to the Quality Management Committee.	Report from the Planning Council Representatives appointed to the Quality Management Committee. Next QM meeting December 18, 2018.	No action was taken.
Discussion and appropriate action regarding the proposed Standards of Care.	The CPCC committee reviewed the following service categories: <ul style="list-style-type: none"> • Referral for Healthcare Services (PSRA approved) 	

	<p>Ryan White Part D (Integrating to Standards of Care)</p> <ul style="list-style-type: none"> • Health Education/Risk Reduction • Outreach Services • Psychosocial Support Services • Eligibility Standards – DSHS <p>*Standards of Care approved by committee.</p>	
MEMBERSHIP, NOMINATIONS AND ELECTIONS COMMITTEE	CHAIR: CARLOS CARMONA	
Discussion and appropriate action regarding Attendance Compliance, as stated in Section 5.4 of the Planning Council Bylaws.	<p>The MNE Committee reviewed current attendance records of the Planning Council and determine if any members should receive a letter from the Committee regarding his/her attendance requirement.</p> <p>→Members discussed that per the bylaws PC members are only allowed two absences in a 6-month period, unless they have an exception, Therefore, if any PC member misses 2 meetings they will receive an Attendance notice (email or letter) from PC Liaison informing them that if they miss again or not respond to email they will be automatically removed from PC.</p>	No action was taken.
Discussion and appropriate action regarding the networking and filling open Planning Council positions.	<p>To fill vacancies according to the categories according to the Ryan White Legislation.</p> <p>-Members reviewed missing categories:</p> <ul style="list-style-type: none"> • Recently released from a correctional facility, • Youth (i.e. trans), • State Medicaid Agency rep. • Federal HIV Programs rep. • Rural area representative <p>Members would contact local service providers and community partners to seek such representation.</p> <p>Members decided they needed to recruit PLWH:</p> <ul style="list-style-type: none"> • Women <p>In order to abide by HRSA guidelines the Planning Council membership should be reflective of the epidemic.</p> <p>→Members recruiting recently released from incarceration, youth, trans, rural rep, and women by distributing updated recruitment flier to local partners and MNE committee members will be distributing PC applications at San Antonio Gender Association, Chrystallis and other organizations. PC Liaison has reached out to Federal HIV Program candidate and PC Co-Chair has called Medicaid Agency candidate.</p>	No action was taken.
Discussion and appropriate action regarding resignations/applications/representative changes received regarding Planning Council Positions.	<p>The MNE Committee reviewed any resignations/applications received regarding Planning Council Positions.</p> <p>Candidates interviewed for PC membership:</p> <ol style="list-style-type: none"> 1. Gregory Casillas, Homeless Service Organization 2. Revered Dr. Knight, Community Stakeholder (Faith-Based Organization) 3. David Valdivia, HIV Prevention 	No action was taken.

FISCAL MONITORING AND REALLOCATIONS COMMITTEE		CHAIR: FREDERIC COURTOIS
ITEM	MOTION/DISCUSSION	ACTION TAKEN
Discussion and appropriate action regarding the Fiscal and Reallocations report.	The FMRA Committee met to discuss service expenditure reports FY 2018-2019.	No action was taken.
NEEDS ASSESSMENT COMMITTEE		
CHAIR: MARY HELEN GLORIA		
I. Discussion and appropriate action regarding the Comprehensive Needs Assessment	<p>The Committee discussed the Comprehensive Needs Assessment:</p> <ul style="list-style-type: none"> •Comprehensive Needs Assessment Presentation by Collaborative Research •Review target sample sets for the TGA/HSDA •Open forum to discuss data elements of each survey instrument •Review Survey Instruments by Care Status (In Care) - Pending: Out of Care and Newly Diagnosed •Review survey administration methodology and incentives <p>-Members would complete doodle poll to select next meeting time and date.</p>	No action was taken
PEOPLE'S CAUCUS		
CHAIR: GLENDA SMALL		
Discussion regarding the People's Caucus met on September 26, 2018 at Rosario's.	The People's Caucus met on September 26, 2018 at Rosario's and received a presentation on Best Practice Sharing for Implementing Early HIV Treatment Initiation presented by Daniel Ramos, Community Liaison and sponsored by Gilead Sciences, Inc. There were a total of 47 people in attendance.	
Public Comment	None	
Set Planning Council Agenda for	The Planning Council agenda for October 25, 2018 at 12:30 pm was set by the Executive Committee.	
Review of Planning Council Grievances	There were no Planning Council grievances,	
Scheduling of Next Meeting	The next Executive Committee was scheduled for January 24, 2019 at 10:00 am.	
Announcements	<ul style="list-style-type: none"> • Men's support group every 1st and 3rd Thursday of the month at CHCS, from 6-7:30pm. • HRSA RW Conference Dec. 11-14, 2018 • DSHS ADAP Community Input Session Nov. 16, 2018 • People's Caucus October 26, 2018 	
Adjournment	The meeting ended at 11:21 am	

**Agenda Coordination Form
Executive Committee Meeting
Thursday, January 24, 2019**

	Item #	Background	Recommended Motion	Action Taken
	1. Discussion and appropriate action regarding the Memorandum of Understanding (MOU) between Planning Council and Administrative Agency.	Review Memorandum of Understanding (MOU) between Planning Council and Administrative Agency.	Motion for approval	
Executive Committee	2. Discussion and appropriate action regarding the Planning Council's monthly expenditure report.	Planning Council support staff will present Planning Council's expenditure report posted through September 30, 2018.	No Motion Necessary	No action is necessary.
	3. Discussion and appropriate action regarding the report from the Planning Council Representatives appointed to the HIV/Syphilis Testing Taskforce.	Appointed Planning Council Members attended the HIV/Syphilis Testing Taskforce Meeting.	No Motion Necessary	No action is necessary.
	3. Discussion and appropriate action regarding the sponsorship of Metropolitan Community Church Annual Love's Day Event.	Review sponsorship of Metropolitan Community Church Annual Love's Day Event to be held February 3, 2019.	Motion for approval	
	4. Discussion and appropriate action regarding the sponsorship application of the National Women and Girls Awareness Day - A Zumba & MixedFit Dance Event.	Review sponsorship application of the National Women and Girls Awareness Day - A Zumba & MixedFit Dance Event to be held on March 9, 2019	Motion for approval	
Comprehensive Planning / Continuum of Care Committee	1. Discussion and appropriate action regarding the Integrated HIV Prevention and Care Plan.	No items.	No Motion Necessary	No action is necessary.
	2. Discussion and appropriate action regarding the report from the Planning Council Representatives appointed to the Quality Management Committee.	Next QM meeting March 14, 2019.	No Motion Necessary	No action is necessary.
	3. Discussion and appropriate action regarding the proposed Standards of Care.	No items.		
	1. Discussion and appropriate action regarding Attendance Compliance, as stated in Section 5.4.	The MNE Committee reviewed current attendance records of the Planning Council and determine if any members should receive a letter from the Committee regarding his/her attendance requirement. Members discussed that per the bylaws PC members are only allowed two absences in a 6-month period, unless they have an exception, Therefore, if any PC member misses 2 meetings they will receive an Attendance notice (email or letter) from PC Liaison informing them that if they miss again or not respond to email they will be automatically removed from PC.	No Motion Necessary	No action is necessary.

**Agenda Coordination Form
Executive Committee Meeting
Thursday, January 24, 2019**

Memberships, Nominations, and Elections Committee	2. Discussion and appropriate action regarding the networking and filling open Planning Council positions	<p>To fill vacancies according to the categories according to the Ryan White Legislation. Members reviewed missing categories:</p> <ul style="list-style-type: none"> • Recently released from a correctional facility, • Youth (i.e. trans), • State Medicaid Agency rep. • Rural area representative • Women <p>In order to abide by HRSA guidelines the Planning Council membership should be reflective of the epidemic.</p> <p>-Members recruiting recently released from incarceration, youth, trans, rural rep, and women by distributing updated recruitment flier to local partners and MNE committee members will be distributing PC applications at San Antonio Gender Association, Chrystallis and other organizations. PC Liaison has followed-up with Federal HIV Program candidate and PC Co-Chair has called Medicaid Agency candidate.</p>	No Motion Necessary	No action is necessary.
	3. Discussion and appropriate action regarding resignations/applications/representative changes received regarding Planning Council Positions.	<p>The MNE Committee reviewed any resignations/applications received regarding Planning Council Positions.</p> <p>Candidates interviewed for PC membership:</p> <ol style="list-style-type: none"> 1. Marjorie White, Federal HIV Program representative 	Motion to approve candidates.	

**Agenda Coordination Form
Executive Committee Meeting
Thursday, January 24, 2019**

Needs Assessment Committee	1. Discussion and appropriate action regarding the Comprehensive Needs Assessment	<ul style="list-style-type: none"> •Comprehensive Needs Assessment Presentation by Collaborative Research •Review target sample sets for the TGA/HSDA •Open forum to discuss data elements of each survey instrument •Review survey administration methodology and incentives •Review Survey Instruments by Care Status- Out of Care \$25 HEB gift card incentive <p>SPOC Lead: AARC Outreach Program and partner agencies will provide client ARIES ID for those "Out of Care" Private doctors- Collaborative Research will provide survey link and materials produced for this clientele</p> <p>2018 Newly Diagnosed Update by Jeff Daniel -In December, thanks to your efforts, we were able to complete 19 Newly Diagnosed Surveys, which is 10% of the total from Maricela's Newly Diagnosed list (n=192). -Strategy moving forward: Phone interview and online survey due to client's conflicting schedule to reach goal of 40 surveys</p>	No Motion Necessary	No action is necessary.
Fiscal Monitoring and Reallocations Committee	1. Discussion and appropriate action regarding the service category expenditure reports FY 2018-2019.	The Committee did not meet in January 2019.	No Motion Necessary	No action is necessary.

San Antonio Area HIV Health Services Planning Council

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Committee Reports January 24, 2019

Executive Committee

Report from January 2019.

Please see minutes from October 18, 2018.

Comprehensive Planning/Continuum of Care (CPCC) Committee

Report from January 17, 2019

The CPCC Committee met on January 17, 2019 at Historical Robert B. Green, to discuss appropriate action regarding the Integrated HIV Prevention and Care Plan and the report from the Planning Council Representatives appointed to the Quality Management Committee.

-The Committee reviewed Integrated Plan Monitoring Worksheet, Tool, Standards of Care and QM Trending Report with new CPCC members

QM Meeting - December 18, 2018:

- 2018 A Year in Perspective Survey
- Ryan White Monitoring 5 year Trended QM Outcomes for the San Antonio Transitional Grant Area/Health Service Delivery Area Presentation by Thomas Schucker, Collaborative Research
- DSHS – Part B Cumulative Monitoring – handout
- Agency QM Plan Presentation by Kissy Maurice, BEAT AIDS Coalition
- AA updates
 - PCN 15-02; Clinical Quality Management (updated)
 - PCN 18-01; The Use of Ryan White HIV/AIDS program funds for core medical services and support services for PLWH who are incarcerated and justice involved (replaces PCN 07-04)
- 2018 Comprehensive Needs Assessment Update by Catherine Johnson, Ryan White Planning Council Liaison
- Drug Formulary Sub-Committee Report

-Next QM meeting March 14, 2019.

The CPCC Committee will meet again on February 7, 2019 at 2:30 pm at the Historical Robert B. Green Building.

Membership, Nominations and Elections (MNE) Committee

Report from January 17, 2019

The MNE Committee met on January 17, 2019 at Historical Robert B. Green, to discuss the appropriate action regarding Attendance Compliance, as stated in Section 5.4 of the Planning Council Bylaws, appropriate action regarding the networking and filling open Planning Council positions, appropriate action regarding resignations/applications/representative changes received regarding Planning Council Positions.

Members discussed that per the bylaws PC members are only allowed two absences in a 6-month period, unless they have an exception, Therefore, if any PC member misses 2 meetings they will receive an

Attendance notice (email or letter) from PC Liaison informing them that if they miss again or not respond to email they will be automatically removed from PC.

-Members reviewed missing categories:

- Recently released from a correctional facility,
- Youth (i.e. trans),
- State Medicaid Agency rep.
- Rural area representative

Members would contact local service providers and community partners to seek such representation.

Members decided they needed to recruit PLWH:

- Women

In order to abide by HRSA guidelines the Planning Council membership should be reflective of the epidemic.

-Members recruiting recently released from incarceration, youth, trans, rural rep, and women by distributing updated recruitment flier to local partners and MNE committee members distributed PC applications at San Antonio Gender Association, Chrystallis and other organizations. PC Liaison has followed-up with Federal HIV Program candidate and PC Co-Chair has called Medicaid Agency candidate.

Candidates interviewed for PC membership:

1. Marjorie White, Federal HIV Program representative

The MNE Committee will meet again on February 7, 2019 at 1:00 pm at the Historical Robert B. Green Building.

Needs Assessment (NA) Committee

Report from January 17, 2019

The NA Committee met on January 17, 2019 at Historical Robert B. Green, to discuss Comprehensive Needs Assessment items.

- Comprehensive Needs Assessment Presentation by Collaborative Research
- Review target sample sets for the TGA/HSDA
- Open forum to discuss data elements of each survey instrument
- Review survey administration methodology and incentives
- Review Survey Instruments by Care Status- Out of Care \$25 HEB gift card incentive

SPOC Lead: AARC Outreach Program and partner agencies will provide client ARIES ID for those "Out of Care"

Private doctors- Collaborative Research will provide survey link and materials produced for this clientele

2018 Newly Diagnosed Update by Jeff Daniel

-In December, thanks to your efforts, we were able to complete 19 Newly Diagnosed Surveys, which is 10% of the total from Maricela's Newly Diagnosed list (n=192).

-Strategy moving forward: Phone interview and online survey due to client's conflicting schedule to reach goal of 40 surveys

The NA Committee will meet again on February 7, 2019 at 11:00 am at the Historical Robert B. Green Building.

Fiscal Monitoring and Reallocations (FMRA) Committee

Report from January 17, 2019

The FMRA Committee did not meet in January 2019.

The FMRA Committee will meet again on February 7, 2019 at 4:00 pm at the Historical Robert B. Green Building.

The People's Caucus

Report from December 2018

The People's Caucus met on December 7, 2018 at the Metropolitan Community Church and received a speech from Co-Chair Glenda Small on the current HIV epidemic and important work of the Planning Council and People's Caucus and encouraged guests to join in 2019. PC Co-Chair and member, Steven Manning and Wayne Wientjes, respectively received certificates of appreciation for their dedication and community service.

The meal was sponsored by Daniel Ramos, Gilead Science, Inc.

There were a total of 109 people that attended the meeting and each guest received a gift bag with hygiene and personal care products and a local grocery gift card due to donations from University Health System Foundation and local partners.

The People's Caucus will meet again January 25, 2019 at 12:00 pm at Metropolitan Community Church.