

# San Antonio Area HIV Health Services Planning Council

Corporate Square 8th floor Conference room, 4801 NW Loop 410, San Antonio, TX 78229. 210-358-3215 FAX 210-702-6952



## NOTICE OF PUBLIC MEETING

### Fiscal Monitoring and Reallocations Committee

Thursday, February 7, 2019

Corporate Square

8th Floor Conference Room

4:00 pm – 5:00 pm

### AGENDA

**I. Call to Order**

**Frederic Courtois, Chair**

**II. Welcome and Introductions**

**III. Approval of the Agenda**

**IV. Approval of Minutes from October 11, 2018**

**Item:**

- Discussion and appropriate action regarding the FMRA Expenditure Report Training by Ryan White Fiscal staff
- Discussion and appropriate action regarding the service category expenditure reports FY 2018-2019.

**V. Public Comment**

*Note: This part of the agenda is designed to provide Non-Planning Council members the opportunity to address the Planning Council and its Committees with issues related to the Council's legislative mandates as stated in the re-authorized Ryan White HIV/AIDS Treatment Modernization Act. Fifteen (15) minutes of time will be set aside for public comment at each meeting. No speaker will be allowed more than five (5) minutes, and depending on the number of speakers, the amount of time allocated per speaker may be less than five (5) minutes. Persons wishing to provide comments may do so by signing up on the "Public Comment" sign-in sheet prior to the call to order.*

**VI. Announcements**

**VII. Scheduling of next meeting –April 4, 2019 at 4:00 pm at Corporate Square, 8th floor Conference room, 4801 NW Loop 410. San Antonio, TX 78229**

**VIII. Adjournment**

**Mission:** to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to people living with or affected by HIV.

**For meeting information, please call (210) 358-3215**

This meeting is wheelchair accessible. The accessible entrance is located at the front entrance of Corporate Square 4801 NW Loop 410, 8th Floor. Accessible parking spaces are also available. Interpreters for the deaf must be requested forty-eight (48) hours prior to the meeting by calling (210) 358-3215 or by calling Texas Relay at 7-1-1 for assistance..



# THE SAN ANTONIO AREA HIV HEALTH SERVICES PLANNING COUNCIL

Historical Robert B. Green  
903 W Martin St., Care Link Administration 5<sup>th</sup> floor, San Antonio, TX 78207  
210.358.3215 (phone) 210.702.6952 (fax)

*The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to individuals infected with or affected by HIV.*

## FISCAL MONITORING AND REALLOCATIONS COMMITTEE MINUTES

**4:00 pm, Thursday, October 11, 2018**

**Meeting Location: Historical Robert B. Green Building, 5<sup>th</sup> floor Dr. Mac's  
Conference room, 903 W Martin St. San Antonio, TX 78207**

| MEMBERS PRESENT  | MEMBERS ABSENT   | OTHERS PRESENT   |             |
|--|--|--|-------------|
| Courtois, F.   | Manning, S.  |  |             |
| Flores, E.   |  | <b>STAFF PRESENT</b>                                   |             |
| Serrato, S.  |  | <i>Ryan White Grantee / Administrative Agent Staff</i> |             |
|  |  | A. Kitzmiller  | S. Martinez |
|  |  | <i>Planning Council Staff</i>                          |             |
|  |  | C. Johnson   |             |
| <b>Call to order</b>   |  |  |             |
|  | F. Courtois, Committee chair called the meeting to order at 4:01 pm  |  |             |
| <b>Approval of the Agenda</b>  |  |  |             |
|  | The agenda was approved as presented.  |  |             |
| <b>Approval of the Minutes from August 2, 2018.</b>  |  |  |             |
|  | The minutes were approved as presented.  |  |             |
| <b>ACTION ITEMS</b>  |  |  |             |
| ITEMS  | DISCUSSION/MOTION  | ACTION   |             |
| Discussion and appropriate action regarding the service category expenditure reports FY 2018-2019. | <p>The FMRA Committee reviewed the service category expenditure reports for FY18-19.</p> <ul style="list-style-type: none"> <li>• Increased expenditures in Oral Health care, closing of grants and opening of others shows a trend in expenditures.</li> <li>• ACA Health Care Premiums may decrease, however there could be an increased cost for services offered.</li> <li>• Committee has requested a financial summary to better understand trends and expenditure report submitted by fiscal staff.</li> <li>• FMRA Training has been requested and will take place in 2019.</li> </ul> | No Action Necessary                                    |             |
| <b>Public Comment</b>  |  |  |             |
|  | There was no public comment offered.   |  |             |
| <b>Scheduling of Next Meeting</b>  |  |  |             |
|  | Next Committee meeting scheduled for February 7, 2019 at 4:00 pm   |  |             |
| <b>Announcements</b>   |  |  |             |
|  | <ul style="list-style-type: none"> <li>• People's Caucus – December 7, 2018 Annual Holiday Recruitment Meeting</li> </ul>  |  |             |
| <b>Adjournment</b>   |  |  |             |
|  | The meeting was adjourned at 4:25 pm   |  |             |

**Agenda Coordination Form**  
**Fiscal Monitoring and Reallocations Committee**  
**Thursday, February 07, 2019**

| <b>Item #</b>   | <b>Background</b>   | <b>Recommended Motion / Task</b> | <b>Action Taken</b> |
|---|---|----------------------------------|---------------------|
| 1. FMRA Expenditure Report Training by Ryan White Fiscal Staff  | FMRA Expenditure Report Training by Ryan White Fiscal Staff for all members.              |                                  |                     |
| 2. Discussion and appropriate action regarding the service category expenditure reports FY 2018-2019. | The FMRA Committee will review the service category expenditure reports for FY 2018-2019. |                                  |                     |