

San Antonio Area HIV Health Services Planning Council

Corporate Square 8th floor Conference room, 4801 NW Loop 410, San Antonio, TX 78229. 210-358-3215 FAX 210-702-6952



NOTICE OF PUBLIC MEETING

Membership, Nominations and Elections Committee

Thursday, February 7, 2019

Corporate Square

8th Floor Conference Room

1:00 p.m. – 2:30 p.m.

I. Call to Order

Carlos Carmona, Chair

II. Welcome and Introductions

III. Approval of the Agenda

IV. Approval of Minutes from January 17, 2019

Item: Discussion and appropriate action regarding Attendance Compliance, as stated in Section 5.4 of the Planning Council Bylaws.

Item: Discussion and appropriate action regarding the networking and filling open Planning Council positions.

Item: Discussion and appropriate action regarding resignations/applications/representative changes received regarding Planning Council Positions.

V. Public Comment

Note: This part of the agenda is designed to provide Non-Planning Council members the opportunity to address the Planning Council and its Committees with issues related to the Council's legislative mandates as stated in the re-authorized Ryan White HIV/AIDS Treatment Modernization Act. Fifteen (15) minutes of time will be set aside for public comment at each meeting. No speaker will be allowed more than five (5) minutes, and depending on the number of speakers, the amount of time allocated per speaker may be less than five (5) minutes. Persons wishing to provide comments may do so by signing up on the "Public Comment" sign-in sheet prior to the call to order.

VI. Scheduling of Next Meeting: March 7, 2019 at 1:00 pm at Corporate Square, 8th floor Conference room, 4801 NW Loop 410. San Antonio, TX 78229

VII. Announcements

VIII. Adjournment

Mission: to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to people living with or affected by HIV.

For meeting information, please call (210) 358-3215.

This meeting is wheelchair accessible. The accessible entrance is located at the front entrance of Corporate Square 4801 NW Loop 410, 8th Floor. Accessible parking spaces are also available. Interpreters for the deaf must be requested forty-eight (48) hours prior to the meeting by calling (210) 358-3215 or by calling Texas Relay at 7-1-1 for assistance.

THE SAN ANTONIO AREA HIV HEALTH SERVICES PLANNING COUNCIL



Historical Robert B. Green
903 W Martin St., Care Link Administration 5th floor, San Antonio, TX 78207
210.358.3215 (phone) 210.702.6952 (fax)

The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to individuals infected with or affected by HIV.

MEMBERSHIP, NOMINATIONS AND ELECTIONS MINUTES 1:00 p.m., January 17, 2019

**Meeting Location: Historical Robert B. Green, 5th floor Dr. Mac's Conference room,
903 W. Martin, San Antonio, TX 78207**

MEMBERS PRESENT		MEMBERS ABSENT		OTHERS PRESENT	
C. Carmona		M. Ofor		M. White	
M. Gloria		C. Whitehead		R. Pleasant	
S. Manning				S. Serrato	
G. Small				STAFF PRESENT	
				<i>Planning Council Staff</i>	
				C. Johnson	
Call to order		C. Carmona, Committee Chair, called the meeting to order at 12:59 pm.			
Approval of the Agenda		The agenda was approved as presented.			
Approval of the Minutes – October 11, 2018		The minutes were approved as presented.			
ACTION ITEMS					
ITEMS	DISCUSSION/MOTION			ACTION	
Discussion and appropriate action regarding Attendance Compliance, as stated in Section 5.4.	<p>The MNE Committee reviewed current attendance records of the Planning Council and determine if any members should receive a letter from the Committee regarding his/her attendance requirement.</p> <p>-Members discussed that per the bylaws PC members are only allowed two absences in a 6-month period, unless they have an exception, Therefore, if any PC member misses 2 meetings they will receive an Attendance notice (email or letter) from PC Liaison informing them that if they miss again or not respond to email they will be automatically removed from PC.</p>			No Action needed.	
Discussion and appropriate action regarding the networking and filling open Planning Council positions	<p>To fill vacancies according to the categories according to the Ryan White Legislation.</p> <p>Members reviewed missing categories:</p> <ul style="list-style-type: none"> • Recently released from a correctional facility, • Youth (i.e. trans), • Medicaid Agency rep. • Rural area representative • Women <p>To abide by HRSA guidelines the Planning Council membership should be reflective of the epidemic.</p> <p>-MNE members have committed to actively recruit the missing categories by reaching out to local partners and agencies they are affiliated with and sharing PC applications/flier.</p> <p>-Members discussed HRSA required category vacancies would be a priority so other applicants would be placed on a waitlist and encouraged to attend People's Caucus and PC meetings that are public</p>			No Action Needed	

	meetings. There was consensus regarding keeping PC membership at 25 members per current by-laws and existing members resigned/removed then waitlist candidates would be considered.	
Discussion and appropriate action regarding resignations/applications/representative changes received regarding Planning Council Positions.	The MNE Committee reviewed any resignations/applications received regarding Planning Council Positions. 1. Marjorie White, Federal HIV Program representative Motion: To approve membership of Marjorie White. (, S. Manning, M. Gloria)	(4) Six votes in favor (0) Zero Abstentions (0) Zero Opposed **Motion carried.
Public Comment	None	
Scheduling of Next Meeting	The next meeting is scheduled for February 7, 2019 at 1:00 pm	
Announcements	<ul style="list-style-type: none"> • Men's Support Group 1st Thursday of every month 6-7:30 pm at CHCS (April-May 2nd Thursday) • Second Chance Job Fair – October 17, 2018 • People's Caucus January 25, 2019 at noon • Baile de Vida June 1st, 2019 • BEAT AIDS Walk/Run February 9, 2019 	
Adjournment	The meeting was adjourned at 2:06 pm	

Agenda Coordination Form
Membership, Nominations and Elections Committee
Thursday, February 07, 2019

Item #	Background	Recommended Motion	Action Taken
1. Discussion and appropriate action regarding Attendance Compliance, as stated in Section 5.4.	The MNE Committee will review current attendance records of the Planning Council and determine if any members should receive a letter from the Committee regarding his/her attendance requirements.		
2. Discussion and appropriate action regarding the networking and filling open Planning Council positions	To fill vacancies according to the categories according to the Ryan White Legislation		
3. Discussion and appropriate action regarding resignations/applications/representative changes received regarding Planning Council Positions.	<p>The MNE Committee will review any resignations/applications received regarding Planning Council Positions.</p> <p>1. Shannon Callaway, Affected Community - Recently released from a correctional facility within the last three years</p>		